

Date Correction Plan Due 3/7/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Wee Care Child Center		Provider Number / Facility ID Number 9000559959 / 001 - 120741		
Address - Facility (Street, City, State, Zip Code) 1 W Brown St Waupun WI 539631923		Telephone Number 920-324-9558	Date - Regulation Visit 2/8/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: A report of a physical examination indicating that a person is free from illness determinantal to children was not completed 30 days after Staff A was hired, when her start date was 9/15/2021 and she has not completed a physical examination. Repeat violation: Previously cited on 8/23/2023	A new system for staff paper work is in place - staff are held accountable for getting papers done + in.	3/1/24	
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff in regular contact with children did not have a certificate of completion for infant and child CPR within 3 months of beginning to work with children when Staff B did not complete a CPR course that included infant and child CPR.	Director will make sure CPR classes staff had to take include infant/child + staff have CPR done in time	4/1/24	

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3	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: Exits and exit passageways did not have a minimum of three feet clearance when a table was two feet away from the exit, obstructing the exit door in the toddler room and when two child size chairs were being stored inches away from an exit, obstructing the passageway in the preschool room.	while licensor was present table was removed. chairs also moved that day.	2/9/24	
4	251.06(9)(b)6. Dishwashing - Air Drying Description: All dishes and utensils being air-dried were not drying on racks, baskets, or drain boards when they were air drying on towels.	cook normally already uses racks, she will make sure.	2/9/24	
5	251.06(9)(d)1. Food Storage - Safety Description: Food was not being stored at temperatures which protect against spoilage when food was prepared for lunch and was on the counter two hours before lunch.	cook will store made lunch in fridge until ready to cook	2/9/24	

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4 251.06(9)(b)6. Dishwashing - Air Drying Description: All dishes and utensils being air-dried were not drying on racks, baskets, or drain boards when they were air drying on towels.	cook normally already uses racks for drying. she will make sure	2/9/24	
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6	<p>251.07(1)(a)</p> <p>Written Program Of Activities</p> <p>Description: A written program of activities of daily activities was not posted when the toddler room teachers reported they don't have a written plan of activities and a written plan was not posted in the classroom.</p>	Per our discussion, our curriculum coordinator is working with YS to make new curriculum plans w/ WMEELS	April 2024	
7	<p>251.07(2)(e)</p> <p>Child Guidance - Prohibited Actions</p> <p>Description: A toddler teacher's actions were potentially injurious when the teacher pulled on a toddler's arm while he was in a lying position, pulling his entire body onto a classroom cushion.</p>	Teacher was moving child off other children so he didn't hurt them, while holding another child. Disciplinary procedures followed.	2/10/24	
8	<p>251.07(4)(c)</p> <p>Naps Or Rest Periods - Sleeping Surfaces - Children Under 1</p> <p>Description: Cribs and playpens were not placed at least 2 feet apart and did not have solid partitions when cribs and playpens were placed approximately 1 foot apart and some did not have solid partitions.</p>	while licenser was present, all cribs were moved + corrected	2/8/24	

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9 251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older Description: Toddlers are not provided with washable sleep surfaces when the teacher reported that toddlers fall asleep on the floor or on a classroom cushion and the teachers don't provide them with their own sleeping bags.	staff faulted in this conversation due to feeling stressed - sleeping bags are provided for nappers.	2/8/24	
10 251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Bedding is not washed after every 5 uses at a minimum when a teacher reported that the toddler's sleeping bags are sent home every two weeks to be washed. Additionally, toddler's bedding was not protected from cross-contamination when the bedding was stored in a cupboard, touching other sleeping bags.	sleeping bags will be sent home weekly to be washed.	2/12/24	
11 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: A review of record of injuries every 6 months to ensure all possible preventative measures are being taken was not done when the medical logbook was last reviewed in March of 2023.	A better system for reminders about this is in place.	2/12/24	

NAME - Agency Worker
Kimberly Liebhart

Date Issued
2/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



2/28/24