

Date Correction Plan Due 10/23/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Kids Unlimited Early Learning Ctr		8000569598 / 001 - 1005079	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
1707 E Wausau Ave Wausau WI 544033137		715-847-1175	10/7/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff A, C, F, G, H, I and J did not have updated CPR training on file. Repeat violation: Previously cited on 12/4/2023	<i>Current CPR/AED certificates will be kept in employee files as they re-new their certification each time</i>	<i>11/4/25</i>
2	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff C, E, F, G, I and J did not have updated child abuse and neglect training on file.	<i>All center staff will receive the required Child Abuse & Neglect biannually & record of training will be kept on file.</i>	<i>10/29/25</i>

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3	251.05(3)(f)2.b. Child Care Teacher - High School Or Equivalent Description: Staff A did not have a high school diploma or equivalent on file.	Staff will be required to provide documentation of high school diploma unless the Registry profile is updated to reflect qualifications.	10/16/25	
4	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff A did not have educational qualifications on file.	Staff will be required to provide documentation of qualifications until the Registry profile is updated to reflect qualifications.	10/16/25	
5	251.05(4)(c)9. Continuing Education - Documentation Of 12 Month Period Description: Staff C and G did not have 15 hours documented of continuing education hours in 2024	Part time staff will be required to obtain the 15hr of documented continuing ed annually.	10/31/25	
6	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: Per observation, the direct outdoor exit in the infant room was obstructed with toys and other items.	Infant room staff will receive training about classroom safety including keeping exits clear.	10/29/25	

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7	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Child 1 had a prescription medication onsite without a parent authorization form.	Parent authorization form was located and placed in correct container of medication. A copy was placed in child's file.	10/10/25	
8	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Per interview with staff in the infant room, they were unaware that they needed to document changes in development every 3 months on children under 2 years.	Infant room staff will receive training on the importance and required use of all forms including the Infant & Toddler Intake.	10/29/25	
9	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Per interview with staff in both the infant and toddler classrooms, they did not know how long the disinfectant solution needed to be on the diaper changing table and have not been following the product label instructions. Repeat violation: Previously cited on 10/24/2024	Infant room staff will receive training on the correct instructions for use of disinfecting solution during diaper changes & proper labeling of instructions.	10/29/25	

NAME - Agency Worker

Bonnie Davis

Heidi Elforsma

Date Issued

10/9/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

10/22/25

Date Signed