Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/30/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca Falls Little Friends	8000557178 / 007 - 420694

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
305 Buffalo St Sheboygan Fls WI 530851321	920-467-2464	9/10/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) **Supervision Of Children** Description: The center self reported that on September 3, 2026, a child care worker failed to supervise a one-year-old child when they left the child outside while the rest of the class went inside. The child was unsupervised for approximately 2 minutes. Repeat violation: Previously cited on 6/23/2026	The center will reinforce active supervision expectations with all staff. Staff will be reminded that children must be accounted for and visually supervised at all times, especially during transitions between indoor and outdoor areas. Staff will also maintain proper Staff to child ratios	10/21/2026	
2	251.055(1)(f) **Child Tracking Procedure** Description: On September 3, 2026, a child care worker failed to adhere to the center's tracking procedure of a name-to-face count resulting in the whereabouts of a one-year-old child to be unknown to the worker for approximately 2 minutes. Repeat violation: Previously cited on 6/23/2026	Implement a 15 minute checklist. Staff will use this form everytime they are on walks, outside play, transitions etc. Staff will also use this form to maintain proper supervision and proper Staff to child ratios, visually and on Paper.	10/08/2026	

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Ymca Falls Little Friends		8000557178 / 007 - 420694		
Address - Facility (Street, City, State, Zip Code) 305 Buffalo St Sheboygan Fls WI 530851321		**Telephone Number** 920-467-2464	**Date - Regulation Visit** 9/10/2026	
	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3	251.055(2)(b) **Staff-To-Child Ratios - Minimum** Description: On September 3, 2026, a child care worker failed to maintain minimum staff-to-child ratios when the worker brought eight one-year-old children outside while the second worker remained in the classroom. Repeat violation: Previously cited on 1/16/2025	The center will reinforce Staff to child ratio and active Supervison procedures with all classroom staff. Staff will maintain the required staff to child ratios at all times, including outdoor play and transitions Staff will also communicate with each other Staff will also complete a Physical and visual headcount Plus the 15 min checklist	10/21/2026	

NAME - Agency Worker
Erin Taylor

Date Issued
10/16/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Jessica DeHart Childcare director

Date Signed
10/21/2026