DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 11/11/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	**TO FILE A COMPLAINT CALL** 920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	**Provider Number / Facility ID Number**
Sheboygan Ymca Youth Development Center	8000557178 / 001 - 420695

Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
812 Broughton Dr Sheboygan WI 530814115	920-451-8000	9/9/2026

	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	251.04(4)(b) **Parent Visits** Description: On August 3, 2026, a parent was denied access to the center to pick up his children without any evidence of a court order. He was made to wait outside while his children were brought out to him.	The center will review its parent access and visitation policies with all staff to ensure parents are not denied access to the center without appropriate legal documentation or other lawful justification. Staff will be trained on proper procedures for verifying court orders and handling custody-related concerns. The center will ensure consistent compliance with DCF licensing requirements to prevent future occurrences.	10/29/2026	

NAME - Agency Worker
Erin Taylor

Date Issued
10/28/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/28/2026