

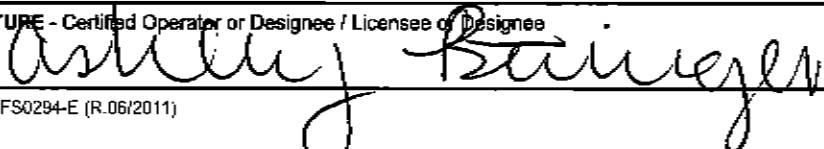
Date Correction Plan Due 7/17/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Sheboygan Ymca Youth Development Center		Provider Number / Facility ID Number 8000557178 / 001 - 420695	
Address - Facility (Street, City, State, Zip Code) 812 Broughton Sheboygan WI 530814115		Telephone Number 920-451-8000	Date - Regulation Visit 5/20/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Documentation of days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio is not accurate. For example, attendance records show the same child care worker signing in at 6:30 am to two different classrooms, and then not noting again times or rooms.	Have the teachers sign in/out whenever leaving the classroom. Go over proper method of signing in and out as well as staff to child ratios	7-17-26
			Verification Date

NAME - Agency Worker Erin Taylor	Date Issued 7/3/2026
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SIGNATURE - Certified Operator or Designee / Licensee or Designee 	Date Signed 7-8-2026
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