

<b>Date Correction Plan Due</b> 5/1/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Ywca Child Care		<b>Provider Number / Facility ID Number</b> 7000560217 / 002 - 420161		
<b>Address - Facility (Street, City, State, Zip Code)</b> 230 S Madison St Green Bay WI 543014504		<b>Telephone Number</b> 920-432-5581	<b>Date - Regulation Visit</b> 3/10/2026	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: On 3/10/26, child 5, 6, 7 did not have documentation of immunizations in their files.  Repeat violation: Previously cited on 3/27/2025, 11/19/2024	<i>Parents were contacted via email with request for updated immunization records</i>	<i>5/8/26</i>	
2	251.04(6)(a)8.a. <b>Child Record - Physical Exam - Under 2</b>  Description: On 3/10/26, there was no updated health report in child 5's file (last one 12/18/24, required every 6 months under age 2). There was no updated health report for child 6's file (last dated 9/13/24).  Repeat violation: Previously cited on 3/27/2025, 11/19/2024	<i>Parents were contacted and updated, rmmj were requested</i>	<i>5/8/26</i>	

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3 251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: On 3/10/26, there was no health report in child 3's file(required every 2 yrs for 2-4 yrs old).  Repeat violation: Previously cited on 3/27/2025, 11/19/2024	Parents were contacted via email to request updated exam documentation	5/8/26	
4 251.05(2)(a)4.d. <b>Staff Record - Educational Qualifications</b>  Description: On 3/10/26, staff member B did not have educational qualifications in their file. There was a registry certificate, but it did not have educational qualifications listed.	Employee submitted current educational qualifications to registry and staff file updated	5/8/26	
5 251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: On 3/10/26, there was no current mandated reporter training on file for staff member A.  Repeat violation: Previously cited on 8/6/2025, 5/10/2024	Employee completed mandated reporter training	5/8/26	
6 251.05(4)(c)1. <b>Continuing Education Requirement - Full Time Staff</b>  Description: On 3/10/26, there was no documentation of continuing education for staff on file.	Continuing Ed located and updated to be current for each staff member	5/8/26	

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7	251.06(2)(i) <b>Deteriorating Paint</b>  Description: On 3/10/26, in the 4s and 3s rooms there was multiple areas along the wall within reach of the children where paint was peeling.	Paint touched up in all needed classrooms	5/8/26

NAME - Agency Worker Jessica Farah	Date Issued 4/17/2026
SIGNATURE - Certified Operator or Designee / Licensee or Designee 	Date Signed 4/28/26

