

Date Correction Plan Due 11/23/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
---	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Pacelli Catholic Early Childhood Center		Provider Number / Facility ID Number 7000559687 / 001 - 1002451	
Address - Facility (Street, City, State, Zip Code) 2150 High St Stevens Point WI 544813178		Telephone Number 715-341-2878	Date - Regulation Visit 10/22/2021
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: Staff H as identified on the Staff and Child ID Key, is not qualified as a teacher and was alone with three children in the Younger Infant Classroom.	1. Staff Member H is currently working on Fundamentals of Infant and Toddler Care course through The Early Education Station, Inc. in order to have the credentials to be able to be left alone in a Younger Infant Classroom. She is currently working on the Completion of 320 hours of work experience in the classroom.	11/01/2021
2	251.055(2)(a) Group Size - Maximum Description: Based on staff statements, the Younger Infant and Older Infant classrooms are sometimes combined with nine children under the age of two in one room. Based on review of staff and children sign in an out sheets, the rooms were combined with nine children under the age of two on 09/30/2021 and 10/04/2021.	2. Staff to Child ratios are overseen and enforced. The Director will ensure ratios will be followed (2 Adults to 8 Children) in all Infant and Toddler classrooms. Additional staff were hired in mid-October to accommodate these ratios.	11/01/2021

Name - Certified Operator / Licensed Center Pacelli Catholic Early Childhood Center		Provider Number / Facility ID Number 7000559687 / 001 - 1002451	
Address - Facility (Street, City, State, Zip Code) 2150 High St Stevens Point WI 544813178		Telephone Number 715-341-2878	Date - Regulation Visit 10/22/2021
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: Based on staff statements, staff are sometimes left alone with five children under the age of two. Based on review of the staff and child sign in sheets, one staff in the 12-18 month room is left alone with five children for approximately 30-45 minutes in the early morning and late afternoon hours.</p>	<p>3. Staff to Child ratios are overseen and enforced. The Director will ensure ratios will be followed (2 Adults to 8 Children) in all Infant and Toddler classrooms. Additional staff were hired in mid-October to accommodate these ratios.</p>	11/01/2021

NAME - Certification Worker / Licensing Specialist
Dezarae Wierzba, Kimberly Gachnang

Date Issued
11/9/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Cathy O'Sullivan, Director

Date Signed

01/07/2022