

Date Correction Plan Due 5/14/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Pacelli Catholic Early Childhood Center		Provider Number / Facility ID Number 7000559687 / 001 - 1002451	
Address - Facility (Street, City, State, Zip Code) 2150 High St Stevens Point WI 544813178		Telephone Number 715-341-2878	Date - Regulation Visit 4/23/2026
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.07(6)(i)2. Adult Handwashing Description: Two staff did not wash their hands before they assisted with toileting. They assisted multiple children without changing their gloves or washing their hands in between children.	Hand washing procedures (posted in all restrooms) and cleaning procedures after a diaper change (posted on each changing table) are attached to this non-compliance statement. All staff are aware of these rules and are instructed to follow these procedures. They are also reminded of these procedures in monthly staff meetings. Staff will, again, be reminded of this at our ECC May, 2026 staff meeting. Teachers directly involved in this statement have been issued disciplinary action.	04/23/2026	

NAME - Agency Worker
Heather Struck

Date Issued
4/30/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



04/30/2026

Hand Washing Procedures

Before you help a child with a pull up or assisting them in some way in the restroom, wash your hands.

After you finish assisting a child, you must also wash your hands.

Every child must wash their hands with soap and water after each visit to the restroom.

Pacelli Catholic Schools Early Childhood Center

Changing Table Cleaning Procedures

BEFORE YOU CHANGE A DIAPER. . . wash your hands. . .

After you change a diaper:

1. Spray table with soap and water;
2. Wipe clean with a paper towel; and
3. Spray with Clorox Eco Clean Disinfectant Spray and let sit for **2 Minutes** before wiping dry.

Every child must have their hands washed with soap and water after each diaper change.

Every teacher doing the diaper change, must wash their hands with soap and water when finished.