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| Date Correction Plan Due 5/8/2024 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 715-361-7700 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center Pacelli Catholic Early Childhood Center | | Provider Number / Facility ID Number 7000559687 / 001 - 1002451 | | |
| Address - Facility (Street, City, State, Zip Code) 2150 High St Stevens Point WI 544813178 | | Telephone Number 715-341-2878 | Date - Regulation Visit 3/26/2024 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 | 251.04(2)(c) Current, Accurate Information Description: Per interview, several staff stated they were instructed to use pencil when documenting on the daily attendance record to easily adjust information to appear to be in compliance with ratio and group size requirements. | Please see page three. | | |
| 2 | 251.055(2)(a) Group Size - Maximum Description: On 03/26/24 there were nine children under the age of 2 years old in the Hummingbird classroom, exceeding the maximum group size of eight children. Repeat violation: Previously cited on 6/2/2022 | Please see page four. | | |

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| 1 | | At the PCSECC Staff Meeting dated January 8, 2024, staff were informed that all attendance sheets would be filled out in pencil moving forward as staff scratch outs and changes were causing the sheets to become messy, hard to read and cumbersome. Wisconsin Administrative Code was reviewed to make sure this change was met with approval. (Staff Minutes can be made available if necessary to confirm date). No adjustments were ever discussed so as to give the appearance that classrooms were in compliance with ratios and group size requirements when they weren't. The ECC Director works in classrooms every day to assure all classrooms are within ratio and if they are not, moving children as a necessary means to staying in compliance. Staff have been made aware on several occasions in the past that at times it may become necessary for children to move from one classroom to another in order to stay within the 1:4 ratio for Infant & Toddler classrooms even if it is for only five minutes. Staff have again been reminded and will continue to be at future staff meetings moving forward. With the staffing crisis in Wisconsin's Childcare Industry, including shortages within our own Center, moving forward, if a classroom cannot maintain its ratios, then sadly the classroom will be closed by the Director. Something that no childcare parent or employee wants to see happen. | |

NAME - Agency Worker
Heather Struck, Dezarae Wierzba

Date Issued
4/24/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

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| 2 | | On 03/26/24 the ECC Staff accepted their 9 th child as the lead teacher and her aide were in the process of gathering attendance sheets, bottles etc. to move children to our other 0-12 month classroom as Licensing made their visit. Approximately 6-7 minutes were needed to gather and move the children and their belongings to the next classroom. Moving forward, we will move children over as they arrive versus moving children over to another classroom as a group to avoid the possibility of going over ratio even for a minute. | |

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Heather Struck, Dezarae Wierzba

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Christy O'Sullivan, Director

04/26/2024