

Date Correction Plan Due 3/17/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

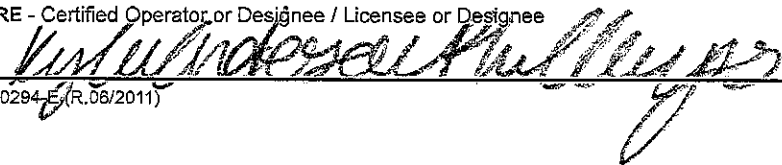
Name - Certified Operator / Licensed Center St Catherine Day Care Center		Provider Number / Facility ID Number 6000573996 / 001 - 1005906		
Address - Facility (Street, City, State, Zip Code) 2647 N 51st St Milwaukee WI 532102306		Telephone Number 414-445-5116	Date - Regulation Visit 2/25/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff 3 did not have documentation of completed biennial CAN training  Repeat violation: Previously cited on 10/15/2024, 11/28/2023	Put required training in staff's file. Also, mandate that all required documentation be turned in prior to staff's start date.	2/25/2025	2/25/2025
2	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: Staff person 3 did not have documentation of a completed orientation  Repeat violation: Previously cited on 10/15/2024, 11/28/2023	Put required documentation of orientation in staff's file. Also, document orientation as staff completes the slideshow + training.	2/25/2025	2/25/2025

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.055(1)(f) Child Tracking Procedure  Description: No tracking sheets taken with children when they left the classroom for lunch  Repeat violation: Previously cited on 10/15/2024, 11/28/2023	Require staff to take the clipboards with them every transition period.	2/25/2025
			2/28/2025

NAME - Agency Worker  
Paul Spink

Date Issued  
2/28/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

03/05/2025