

Date Correction Plan Due 5/3/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Grace Lutheran Child Dev Ctr		5000559735 / 001 - 1002220	
Address - Facility (Street, City, State, Zip Code) 248 E Main St Twin Lakes WI 53181		Telephone Number 262-877-3221	Date - Regulation Visit 4/10/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.055(1)(a) Supervision Of Children Description: A child was not within the sight and sound of a child care worker when he was left outside for approximately 1.5-2 minutes when the rest of the classroom went indoors.	New tracking procedures have been Developed, submitted to licensing Specialist and implemented.	4-10-24
2	251.055(1)(f) Child Tracking Procedure Description: The tracking procedure was not implemented on 4/5/24 when a child's whereabouts were unknown and the child was left outside. The tracking sheet was not used as a means to ensure all children entered the building.	Staff has been trained on new tracking procedure and will continue to be monitored by director.	4-10-24

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4/10/2024

Rule/Statute Number
Noncompliance Statement

Correction Plan

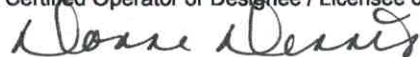
Expected
Completion Date

Verification
Date

NAME - Agency Worker
Jennifer Brees

Date Issued
4/17/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
4-18-24