Date Correction Plan Due
8/26/2026

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Mommy Dearest Children Center Llc

Provider Number / Facility ID Number
4000574474 / 001 - 1013402

Address - Facility (Street, City, State, Zip Code)
4006 W Burleigh St Milwaukee WI 532101817

Telephone Number
414-539-3985

Date - Regulation Visit
7/28/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. **Child Record - Health History** Description: The health history for Child 1, identified as having an Almond allergy, is incomplete. The emergency care plan that correspond to the food allergy was not fully answered.	Child #1 is No longer Attending this Child Care Center	8-1-26	8-1-26
2	251.04(6)(a)6m. **Child Record - Immunization History** Description: Child 1 does not have immunization history on file and has been attending the center for more than 30 days.	Child #1 is No longer Attending this Child Care Center	8-1-26	8-1-26

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3	251.04(6)(a)8.a. **Child Record - Physical Exam - Under 2** Description: There is no record for Child 1 of having a physical examination within the past 6 months; the last exam was in August 2025.	Child #1 No longer Attends this Child Care Center	8-1-26	8-1-26
4	251.05(2)(a)4.a. **Staff Record - Registry Certificate** Description: The registry certificate on file for Staff B does not show qualifications for the position as a child care teacher. Repeat violation: Previously cited on 10/24/2025	Staff B has Shown qualified lead teacher documents.	8-14-26	8-14-26
5	251.05(2)(a)5. **Staff Record - High School Diploma** Description: Staff B lacks documentation of a high school diploma or its equivalent.	Staff B has Shown High School diploma documents.	8-25-26	8-25-26
6	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: Staff hours worked are documented but it does not include what room staff is working in when used to meet staff-to-child ratio. And on 7/28/26, two staff were present but only one staff member was signed in.	Staff-to-child ratio forms have been properly organized & documented for Teachers.	7-29-26	7-29-26

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7	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Staff A does not have a current CPR certificate on file: the certificate expired November 2024. And the certificate on file for Staff B is not a course from a department approved provider. Repeat violation: Previously cited on 10/24/2025	Staff A provided Provided document for CPR/AED Date 9/15/25	7/29/26	7/29/26
8	251.05(3)(g)1. **Assistant Child Care Teacher - Supervision** Description: Based on attendance records and staff hours, on 7/27/26, Staff A was not under the supervision of a child care teacher from 12:16pm until 5:20pm.	Staff A no longer works Unless with qualified lead Teacher.	7-29-26	7-29-26
9	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: Based on attendance records and staff hours, on 7/27/26, a group of children were not supervised by a qualified lead teacher from 12:16pm until 5:20pm.	Staff B No longer works Unless with Qualified Teacher.	7-29-26	7-29-26

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10	251.055(1)(f) **Child Tracking Procedure** Description: The center does not accurately reflect a child tracking procedure to ensure the name, number, and whereabouts of children in care. The center uses the attendance sheets for tracking but the sheets do not reflect what child is in what room.	Child tracking Procedure has been properly taken for attendance sheet tracking.	7-29-26	7-29-26
11	251.055(2)(i) **Staffing Requirements - 9 Or More Children In Center** Description: Based on attendance records and staff hours, on 7/27/26, there was only one adult staff at the center with 9 children; a second adult is required when 9 or more children are present.	Action has been taken to ensure staff child ratio is in place.	7-29-26	7-29-26
12	251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: In the outdoor play space, the fence had a gap greater than 4 inches. **This was verified as corrected via email on 8/4/26**	outside space for play on or with fencing has been corrected.	8-4-26	8-4-26
13	251.06(2)(gm) **Premises - Well Drained, Clean, In Good Repair** Description: In the outdoor play space, plastic play equipment (a ships wheel) was cracked. **The wheel was verifiec as removed via email on 8/4/26**	outside play equipment has been properly removed + corrected.	8-4-26	8-4-26

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14 251.07(5)(a)5.a. **Menus - Post** Description: Menus of meals and snacks provided by the center shall be posted in the kitchen and in a conspicuous place accessible to parents. The menu in the kitchen is posted but there is no menu posted for parents. **This was verified as corrected via email on 8/4/26**	monthly + weekly menus have been Post for Center + parents to review.	8-4-26	8-4-26
15 251.07(5)(a)6. **Menus - Changes** Description: Changes that were made to the planned menu were not documented by the end of the meal to reflect what was actually served. For example, on 7/28/26, lunches states beef, nachos, lettuce/tomato, bananas, oranges and milk was served when chicken, rice, carrots, cantalcupe, oranges and bread were served.	monthly + weekly menu Sheets have Been posted for Center + Parent to review for daily menu changes.	8-4-26	8-4-26
16 251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The medical log book was not reviewed within the past 6 months; the last review date documented is 12/9/25.	medical log Book has been review by lead Teacher and signed	8-4-26	8-4-26

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17	251.07(6)(j)6. **Cleaning & Protecting Superficial Wounds** Description: A medical log entry dated 4/9/26, noted Vaseline was administered to a child s rash. Wounds shall be cleaned with soap and water only and protected with a bandaid or bandages.	Staff meeting has taken place to ensure all Staff properly assist wounds + forms that must be signed to administered medicine.	8-4-26	8-4-26
18	251.09(1)(am) **Infant & Toddler - Intake Information** Description: Child 1 does not have a completed infant/toddler intake form on file.	Child 1 took intake out of intake file and put in Child file for review.	8-4-26	8-4-26

NAME - Agency Worker

Kristin Lange, Sara Cooney

Date Issued

8/12/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

8-21-26

Aug.21.2026 12:36 PM MOMMY DEAREST CHILDREN CENTER LLC 4145393985