

Date Correction Plan Due 1/5/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kidscare		Provider Number / Facility ID Number 4000569334 / 001 - 1001832		
Address - Facility (Street, City, State, Zip Code) 1025 Broadway St Wrightstown WI 541801082		Telephone Number 920-632-3738	Date - Regulation Visit 12/12/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: On 12/12/25, there were 4 one year olds and two 1.5 year olds with 1 teacher(weight 1.286).This exceeds the number of children in care for one staff.	We changed our scheduling and had another staff member come in earlier.	12/13/2025	
2	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: On 12/12/25, based on observation the exits to the classrooms were obstructed by snow buildup.	Maintenance was shoveling when here. All exit doors to classroom will not be obstructed by snow.	12/13/2025	

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3	251.07(6)(dm)2. Medical Log - Pages & Entries Description: On 12/12/25, upon review of the medical log book in the 1s room there was blank pages in between entries. There cannot be any blank lines in between entries.	New medical log books were purchased and pages numbered.	1/2/2026	
4	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: On 12/12/25, the medical log books in the infant and 1s room were last reviewed 1/29/25 and the 3-4s was last reviewed 10/22/24(required every 6 months).	Medical log books will be reviewed twice a year, in June and in October by Director BH	1/2/2026	
5	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: On 12/12/25, there was Tylenol in the older infant room that had expired authorization dates listed.	Parent did not take meds home. Will check date before administering All meds sent home at end of week.	12/13/2025	
6	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: On 12/12/25, there were 2 intakes in the young infant room that were not updated every 3 months. Repeat violation: Previously cited on 2/20/2025	Missing intake forms were updated on 12/18/2025 and are on file.	12/18/2025	

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7	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: On 12/12/25, upon observation in the infant room there was a blanket in a crib that was being used as a swaddle for a 4 month old infant.	No blanket swaddling for infants. Can use one piece swaddle provided by parent.	12/13/2025

NAME - Agency Worker
Jessica Farah, Erin Mancoske-Anderson

Date Issued
12/22/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Mary C. Abbas

Date Signed

1-5-2025