

Date Correction Plan Due 5/7/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Faith Child Care Inc		Provider Number / Facility ID Number 4000560144 / 001 - 420191		
Address - Facility (Street, City, State, Zip Code) 601 E Glendale Ave Appleton WI 549112944		Telephone Number 920-739-7772	Date - Regulation Visit 3/26/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The center did not maintain accurate written attendance records for each child. Staff did not document the child's actual time of departure, as the child was signed out of care while still present. This resulted in a four year old child being left unattended for approximately 40 minutes.	The staff were talked to at a staff meeting about physically seeing the child leave with an authorized adult before they are signed out.	4/21/26	
2	251.055(1)(a) Supervision Of Children Description: On 03/23/2026, staff failed to maintain sight and sound of a four year old child. The child was left in a bathroom for approximately 40 minutes while the staff and rest of the classroom went outside.	Staff were reminded at staff meeting to do face to name checks with sign in/out sheets when transitioning	4/21/26	

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3	251.055(1)(f) Child Tracking Procedure Description: On 03/23/2026, Staff failed to adhere to their child tracking procedure which states staff are to count the number of children before and after each transition. The failure to follow this policy led to a child being left unattended inside the building.	Staff were reminded at Staff mtg. to count the children prior to leaving Classroom, then once outside count again. If a teacher is by themselves need to do a face to name check.	4/21/26

NAME - Agency Worker
Amie Bodart

Date Issued
4/23/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Lori Jents

Date Signed

5/7/2026