

<b>Date Correction Plan Due</b> 8/22/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
Y C Family Day Care		2000565772 / 004 - 1011580		
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
1651 N 28Th St Milwaukee WI 532082004		414-418-7844	8/6/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	250.04(6)(a)1.e. <b>Child Record - Enrollment Information - Other Emergency Contact</b>  Description: Child 1 and Child 2 reviewed during monitoring visit did not have any emergency contact information listed.	Parent filled and completed the form	8/22/25	
2	250.04(6)(a)1m.e. <b>Child Record - Health History - Medical Conditions</b>  Description: Child 1 and Child 2 reviewed during the monitoring visit did not have anything marked for whether or not they have any medical conditions.	Parent filled/mark the section	8/22/25	

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3	250.04(6)(a)4.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: Child 2 did not have a physical examination available for review.	Have parent provide the documentation	8/20/25	
4	250.05(2) <b>Staff File - Maintenance &amp; Availability</b>  Description: There were no Staff files available for review at the time of the monitoring visit.  Repeat violation: Previously cited on 5/9/2024	No staff, just helper will have file next to the file station	8/20/25	
5	250.05(2)(d)1. <b>Staff File - Physical Examination - Form</b>  Description: There were no completed staff physical examinations available for review.	No staff, just helper will have file next to the file station	8/20/25	
6	250.05(2)(e)1. <b>Staff File - Registry Certificate</b>  Description: There was no registry certificates available for review.	Registry was due & I renew it. Will hang it after successful renewal.	8/20/25	

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7 250.05(3)(e)2. <b>Provider Training - Current Cpr Certificate</b>  Description: There was no CPR certificate available for review at the time of the monitoring visit.	Register for class with 4C for Children	8/23/25		
8 250.05(3)(fm) <b>Biennial Training - Child Abuse &amp; Neglect</b>  Description: There was no Child Abuse Neglect/Mandated Reporter training available for review.	Register for class with 4C for Children	9/16/25		
9 250.05(3)(g) <b>Provider Training - Abusive Head Trauma</b>  Description: There was no Abusive Head Trauma training available for review at the time of the monitoring visit.	Register for class <del>August</del> <sup>Sept</sup> 23, 2025 with 4C for Children	9/23/25		
10 250.05(4)(c)4. <b>Continuing Education - Documentation Of 12 Month Period</b>  Description: There was no documentation of continuing education for 2024, available for review.	Miss located the documents, will have it next to the Staff file	8/20/25		

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11	250.06(2)(c) <b>Access To Materials Potentially Harmful To Children</b>  Description: Numerous materials labeled, <input type="checkbox"/> keep out of reach of children <input type="checkbox"/> , were accessible to children in the bathroom utilized by children alone.  Repeat violation: Previously cited on 12/5/2024	Remove all materials and store them in a secure location	8/20/25	
12	250.07(4)(c) <b>Naps - Sleep Surface &amp; Placement - Child 1 Year And Older</b>  Description: Two children were sleeping on the providers bedroom floor upon Licensing Specialist arrival, with no cots/mats/sleeping bags.	Cots and sleeping bags on floor	8/20/25	

**NAME - Agency Worker**  
Mindi Sabljak

Date Issued  
8/6/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Lisa Lot

Date Signed

8/20/25