

Date Correction Plan Due 8/28/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Milestones Prog For Child-Indian Hi		Provider Number / Facility ID Number 2000563872 / 013 - 1004008		
Address - Facility (Street, City, State, Zip Code) 1101 W Brown Deer Rd River Hills WI 53217		Telephone Number 414-351-0810	Date - Regulation Visit 6/18/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Information regarding persons authorized to pick up the child, other than the parent, was not on file for all children's files reviewed.	We have a plan in place to clarify authorized pick ups for children.	Aug 31, 2024	
2	251.04(6)(a)6. Child Record - Health History Description: Health history information regarding allergy conditions and symptoms were not complete for Child #1, Child #2, and Child #6.	2 children no longer enrolled. 1 child has been clarified.	Aug. 31, 2024	

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3	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: A certificate from the Wisconsin Registry stating that the person has met educational qualifications for the position was not on file for Staff A. Repeat violation: Previously cited on 11/20/2023, 10/6/2022	Staff A has applied and sent stuff into the Registry - waiting for reply	Aug 31, 2024	
4	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Documentation of the person's educational qualifications was not on file for Staff A. Repeat violation: Previously cited on 11/20/2023, 10/6/2022	Staff A has transcripts on file and applied to Registry	Aug 31, 2024	
5	251.05(2)(a)5. Staff Record - High School Diploma Description: Documentation of a high school diploma or its equivalent was not on file for Staff A. Repeat violation: Previously cited on 11/20/2023	Staff A has diploma on file	Aug 15, 2024	

Name - Facility Name - License #		Agency Name - Facility #	
Missionary Hosp Co - License # 11		2000000000 - 0000 - 000000	
Address - Facility Street No, Box No, City		Telephone Number	File Registration No
1401 N Brown Ave - Box 1400 - W 2000		712.201.2000	0-00000
Sub-Item Number	Compliance Item	Expected Completion Date	Verification Date
Non-compliance Statement			
6 001.002(a) Staff Record - Continuing Education	<p>Description: Documentation of compliance with the continuing requirements for the 2023 year was not on file for Staff B, Staff F, and Staff G.</p> <p>Facility Incident Reference: 110000000, 1000000</p>	Plan in place for more accurate documentation for cont. ed.	Aug 15, 2024
7 001.004.1(a) Child Tracking Procedures	<p>Description: The tracking was not implemented properly in the Burntbasin Room. One child was left in the room (with a teacher).</p> <p>Incident: There was no tracking procedure left with the 2023 and staff.</p>	There is a tracking system in place	Aug 15, 2024
8 001.004(b)(1) c Food Storage - Cold Storage Thermometers	<p>Description: The thermometer in the Butterfly Room's freezer and the Burntbasin Room's refrigerator were broken. There was not a thermometer in the Burntbasin Room freezer.</p>	Both have working thermometers	June 20, 2024
9 001.004(1)(e) Infant & Toddler - Provider Training	<p>Description: Infant and toddler training was not on file for Staff A.</p>	Staff A is no longer wt. w/ infants and toddlers - all others in compliance	Aug 30, 2024

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1101 W Brown Deer Rd River Hills WI 53217		414-351-0810	6/18/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	<p>251.05(2)(a)7. Staff Record - Continuing Education</p> <p>Description: Documentation of compliance with the continuation requirements for the 2023 year was not on file for Staff B, Staff F, and Staff G.</p> <p>Repeat violation: Previously cited on 11/20/2023, 10/6/2022</p>	Plan in place for more accurate documentation for cont. ed.	Aug. 15, 2024	
7	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: The tracking was not implemented properly in the Bumblebee Room. One child was left in the room (with a teacher), however, there was no tracking procedure left with the child and staff.</p>	There is a tracking system in place	Aug. 15, 2024	
8	<p>251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers</p> <p>Description: The thermometer in the Butterfly Room's freezer and the Bumblebee Room's refrigerator were broken. There was not a thermometer in the Bumblebee Room freezer.</p>	Both have working thermometers	June 20, 2024	
9	<p>251.09(1)(e) Infant & Toddler - Provider Training</p> <p>Description: Infant and toddler training was not on file for Staff A.</p>	Staff A is no longer wk. w/ infants and toddlers - all others in compliance	Aug 30, 2024	

Others in compliance

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date

NAME - Agency Worker
Crescenta Sabree

Date Issued
8/14/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Sarah Miller

Date Signed
8-27-2024