

**Date Correction Plan Due**  
4/17/2024

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

**Provider Number / Facility ID Number**

Pristine Child Care Center LLC

1000563431 / 001 - 1007100

**Address - Facility (Street, City, State, Zip Code)**  
1850 N Martin Luther King Dr Milwaukee WI 53212

**Telephone Number**  
414-374-9070

**Date - Regulation Visit**  
2/29/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(2)(g)1.c. <b>Insurance - Non-Owned Vehicle Liability</b></p> <p>Description: There is no documentation of liability insurance for a non-owned vehicle used to provide transportation.</p>	<p>Transportation is provided by a parent and is not center provided transportation.</p>	<p>04/15/24</p>	
<p>2 251.04(3)(o) <b>Report - Change In Transportation Services</b></p> <p>Description: The center has been providing transportation since October 2023 and did not report the transportation.</p>	<p>No change in the center provided transportation has occurred.</p>	<p>04/15/24</p>	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.04(6)(c) <b>Daily Attendance Record - Transportation</b>  Description: Center attendance for the vehicle is not accurate. On 11/28/23, 11/29/23, 11/30/23, 12/1/23, 12/18/23, 12/19/23, and 1/17/24 a child was signed into a van but not signed out.	Pristine Child Care has no responsibility for maintaining transportation records as the center does not offer transportation.	04/15/24	
4 251.05(2)(a) <b>Staff Record - Maintenance &amp; Availability</b>  Description: None of the staff files were available for review at the time of the visit.	A copy of staff files will be kept in an area that is accessible to licensing in the absence of the Center Director.	04/15/24	
5 251.06(2)(a) <b>Potential Source Of Harm On Premises</b>  Description: There is a loose, hanging cord from a radio on a bookshelf accessible to children.	Radio will be placed on a high shelf and cord removed when isn't being supervised by classroom teacher.	Corrected Immediately	
6 251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b>  Description: Room fragrance spray that says "keep out of reach of children" is located on top of the paper towel dispenser in the bathroom used by children.  Repeat violation: Previously cited on 3/22/2023	All sprays and potentially dangerous items stored in the bathrooms will be placed in the cabinet out of the reach of children.	Corrected Immediately	

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7 251.06(9)(d)1.a. <b>Food Storage - Perishable, Potentially Hazardous Food</b> Description: There is a frozen meat loaf in the freezer that has a best by date of March, 2022.	Freezer was cleaned and all out of date items thrown out.	04/02/24	
8 251.06(9)(f)3. <b>Food - Leftover Prepared Food</b> Description: Left over prepared food that has been frozen foods are not labeled or dated. Repeat violation: Previously cited on 3/22/2023	Dates Were placed on all food items . All left-overs will be dated and discarded if they are unused before they expire.	04/02/24	
9 251.07(3)(a)2. <b>Indoor Equipment - Construction, Condition</b> Description: A child's couch is not in good condition as the zipper is broke exposing foam.	Repaired zipper on pillow.	04/04/24	
10 251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b> Description: The medical log book has not been reviewed in the last 6months. Repeat violation: Previously cited on 3/22/2023	Reviewed medical log and will adhere to DCF statue pertaining to medical book review statues.	04/04/24	

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11 251.07(6)(f)3. <b>Medication - Storage</b> Description: An inhaler for a child was in the child's cubbie located in the classroom and not stored in an area inaccessible to children.	All medications will be placed in the medication containers located in each classroom	<b>Corrected Immediately</b>	
12 251.07(6)(f)6. <b>Current Authorizations For Medications On Premises</b> Description: There is an inhaler for a child present. There is medication authorization form for this child.	Inhalers along with other medication will be stored in the medication container in the classroom. Additionally a review of the rule relating to medication storage and authorization will be reviewed with all staff persons.	<b>Corrected Immediately</b>	
13 251.08(3)(b) <b>Information In Vehicle - Emergency Information</b> Description: Paperwork was observed in the vehicle however one child who is transported does not have emergency medical consent on the vehicle.	Center Does Not provide transportation and is therefore not responsible for record keeping.	<b>Center Does Not Provide Transportation</b>	
14 251.08(3)(c) <b>Information In Vehicle - Route And Stops</b> Description: Staff reported there are no scheduled routes and stops listed in the vehicle.	See above.	<b>See Above</b>	

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15	251.08(4)(b) <b>Driver Orientation - Requirement</b> Description: Staff who transports children does not have an annual driver orientation on file for review.	As the center does not have a driver nor offer transportation. See previous statements related to transportation.	See Previous Regarding Transportation	
16	251.08(4)(c)1. <b>Driver Record - Obtain &amp; Review</b> Description: Staff who transports children does not have a driving record on file for review.	See statements related to transportation.	No transportation Provided by Center	
17	251.08(5)(b) <b>Vehicle Inspection Report</b> Description: A van used to transport children does not have the required vehicle inspection report.	Pristine Does Not provide transportation.	Center Does offer transportation	
18	251.08(8)(a) <b>Vehicle Safety Alarm - Installed</b> Description: A minivan used to transport children has a seating of capacity of 6 or more plus the driver, therefore a vehicle alarm is required.	See previous statements regarding transportation.	See Previous	

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NAME - Agency Worker  
Sara Cooney, Kristin Keck

Date Issued  
4/3/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee  
Rilla Williams

Date Signed  
04/15/2024