

Date Correction Plan Due 9/20/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Care Center		Provider Number / Facility ID Number 1000559711 / 002 - 1002537	
Address - Facility (Street, City, State, Zip Code) 1000 Division St Stevens Point WI 544812724		Telephone Number 715-952-9339	Date - Regulation Visit 8/16/2022
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Documentation of a physical examination was not on file for Staff G.	Staff had physical 8/29/22 All Staff will have their required physical done within time required by license	9/3/2022
2	251.05(2)(a)4.c. Staff Record - Registry Certificate - Updated Description: A Registry Certificate indicating the staff is qualified for the position held was not on file for Staff F.	Staff will have a copy of their registry certificate on file at all times - This staff is pending renewal.	9/30/2022

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	251.05(3)(b) Shaken Baby Syndrome Prevention Training Description: Documentation of AHT training was not on file for Staff B.	All staff will have taken SBS/AHT and have a copy of certificate in their file.	9/30/2022
4	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Documentation of 25 hours of continuing education was not on file for Staff D, E, G, H, and I.	Staff will share their records for continuing ed. on keep on file for the duration of their employment.	9/30/2022
5	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Medical log books had not been reviewed in the last six months.	Medical log will be reviewed every 6 months as required. They have been reviewed & marked as such.	9/5/2022

NAME - Certification Worker / Licensing Specialist
Dezarae Wierzba

Date Issued
9/6/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed