Date Correction Plan Due 11/18/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**	
Ymca Child Care Center		1000559711 / 002 - 1002537	
Address - Facility (Street, City, State, Zip Code) 1000 Division St Stevens Point WI 544812724	**Telephone Number** 715-321-6540	**Date - Regulation Visit** 10/14/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. **Child Record - Physical Exam - Under 2** Description: Child 3 did not have record of a health report on file within the last 6 months.	Proper paperwork will be distributed to families of children without a health report.	12/30/26	
2	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff C, E, and G did not have record of a health report on file.	Staff will complete the paperwork with a medical professional	12/30/26	

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3	251.05(2)(a)4.d. **Staff Record - Educational Qualifications** Description: Several staff did not have record of qualifications on file. At request, documentation was collected, placed in staff file, and sent to the department for review.	Qualifications will be added to staff files and staffing will be altered to ensure classroom staff requirment Compliance	10/30/26	
4	251.05(4)(a) **Staff Orientation - Develop, Implement, Document** Description: Staff A and B did not have record of orientation on file.	Staff Records of orientation will be located and be placed in staff file	11/30/26	
5	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: Staff E was providing sole supervision to a group of children in Room 3 and does not meet the qualifications of teacher.	Staff E will either not be alone in Rm3 or will be placed with some one with adequate qualifications	10/15/26	
6	251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: The toddler outdoor play space enclosure had a gap of 5". The main outdoor play space enclosure did not reach 4' in height in several areas. Repeat violation: Previously cited on 5/15/2026	Maintance will Review the play ground spaces to make sure changes are made to be Compliant with DCF251	12/30/26	

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1000 Division St Stevens Point WI 544812724	715-321-6540	10/14/2026	

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7	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: Sunscreens labeled "keep out of reach of children" were in the hallway cubbies outside of Room 3 and were within reach of children. Repeat violation: Previously cited on 7/16/2025, 2/14/2025	Sunscreen will be kept in areas inaccessable by the children	10/15/26	
8	251.06(2)(i) **Deteriorating Paint** Description: Peeling and deteriorating paint was observed in areas accessible to children on hallway lockers, Room 6, and the brick wall in the toddler outdoor play space.	Area will be painted	12/30/26	
9	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: One medication in Room 7 did not have a parent authorization to administer on file. Repeat violation: Previously cited on 5/15/2026, 11/20/2025, 7/16/2025	Medication form will be completed prior to staff receiving student medication	10/15/26	

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10	251.07(6)(f)1.b. **Medication Administration - Containers & Labeling** Description: One prescription medication was not in the original container and labeled with the child's name, dosage, and directions for administration in Room 5. Repeat violation: Previously cited on 11/20/2025, 7/16/2025	Medication has been replaced with a new copy from child's doctor to include necessary documentation and label	10/15/26	
11	251.07(6)(f)5. **Medication Administration - As Labeled & Authorized** Description: One medication in Room 6 was expired. Repeat violation: Previously cited on 5/15/2026, 11/20/2025, 7/16/2025	Medication will be returned home and a new bottle will be requested if parents would like administration to continue	10/15/26	

NAME - Agency Worker
Heather Struck

Date Issued
11/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Dustin Meyerhuse

Date Signed
11/11/26