DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/6/2026		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Ymca Day Camp Glacier Hollow		1000559711 / 020 - 1009337
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
9289 Pavelski Rd Amherst Jct WI 544079555	715-952-9363	6/19/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	252.07(3)(b) **Annual Training - Child Abuse & Neglect** Description: Staff A, C, and H did not have record of annual child abuse and neglect training on file.	We now have record of these staff having received that training.	8-5-26	
2	252.42(1)(a) **Staff File - Maintenance & Availability** Description: Staff A did not have a staff file. Repeat violation: Previously cited on 7/31/2025	This staff now has a staff file.	8-5-26	

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Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3 252.42(1)(a)2. **Staff File - Training & Certifications** Description: Staff D and N did not have record of bowhunter safety on file.	These staff now have that record on file.	8-5-26	
4 252.42(1)(a)3. **Staff File - Background Check Results** Description: Staff F did not have a background check completed prior to working with children. Repeat violation: Previously cited on 7/31/2025	This staff has completed the background check.	8-5-26	
5 252.42(1)(a)4. **Staff File - Pre-Camp Training** Description: All staff did not have record of completing the 24-hour pre-camp training on file.	This has now been recorded.	8-5-26	
6 252.42(1)(a)5. **Staff File - Days & Hours Worked** Description: All staff are not documenting days and hours worked when counted in counselor -to-child ratio. Repeat violation: Previously cited on 7/31/2025	Staff are documenting days and hours worked	8-5-26	

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7	252.42(1)(a)6. **Staff File - High School Diploma Or Equivalent** Description: Staff A, D, E, F, G, H, and K did not have record of a high school diploma on file. Repeat violation: Previously cited on 7/31/2025	These ~~are being~~ have been compiled.	8-5-26	
8	252.42(3)(e) **Cardiopulmonary Resuscitation Training** Description: Staff A, D, E, F, G, H, K, and L did not have record of CPR on file. Staff N did not have record of current CPR on file.	These staff now have records of completing CPR.	8-5-26	
9	252.43(1)(h) ***Painted Surfaces - Lead Free & Maintained*** *Description: The painted windowsill outside of the health office is peeling and accessible to children.* *Repeat violation: Previously cited on 7/31/2025*	The paint was scraped away and repainted.	8-5-26	
10	*252.43(5)(h)* ***Sanitary Toilet & Sink Facilities*** *Description: Toilets were visibly soiled on the outside of the toilet bowls, toilet paper was scattered on the floor, and dead insects and cobwebs were visible throughout the bathroom and shower facility.* *Repeat violation: Previously cited on 7/31/2025*	A cleaning schedule has been implemented.	8-5-26	

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11	252.44(6)(e)1.a. **Medication Administration - Parental Authorization** Description: Two medications were authorized as needed and did not include specific intervals to administer. Repeat violation: Previously cited on 7/31/2025, 7/18/2024	All medications now have this information.	8-5-26	
12	252.44(6)(e)1.b. **Medication Administration - Container & Label** Description: An inhaler did not contain the prescription label with the child's name and directions for administering. Repeat violation: Previously cited on 7/18/2024	Medications now have this information.	8-5-26	
13	252.44(7)(b)1.b. ***Waterfront Supervisor - Life Guard Certification*** Description: Staff G and H did not have lifeguard certification on file.	These are now on file.	8-5-26	

NAME - Agency Worker
Heather Struck, Amanda Foley

Date Issued
7/23/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
8/6/2026