

Date Correction Plan Due 2/26/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Care Center		Provider Number / Facility ID Number 1000559711 / 002 - 1002537		
Address - Facility (Street, City, State, Zip Code) 1000 Division St Stevens Point WI 544812724		Telephone Number 715-952-9339	Date - Regulation Visit 11/20/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(8)(a) Mandated Reporting - Child Abuse & Neglect Description: Per review of video footage, acts of abuse towards children in care were observed by multiple staff and not reported to county health and human services or law enforcement. Repeat violation: Previously cited on 8/16/2024	Immediate corrective action was taken. The incident was reported to the appropriate authorities. The involved staff were removed from child contact pending investigation and are no longer employed by the center. Administration conducted an all-staff mandatory meeting to review mandated reporter obligations and the requirement that any staff who witnesses or suspects abuse must immediately and directly report to Child Protective Services or law enforcement without delay or supervisory approval. In addition, individual coaching sessions were conducted with current staff to reinforce expectations regarding supervision, child guidance practices, and mandated reporting responsibilities. Ongoing coaching and monitoring will continue to ensure full compliance.	11/23/2025	
2	251.07(2)(c)3. Time Out - Time Description: Per review of video footage, Child 1 was made to stay on time out for 4 minutes and 58 seconds. Child 4 was made to stay on time out for 6 minutes.	The staff involved were coached on appropriate child guidance procedures and proper implementation of time-out, including duration limits consistent with DCF requirements. Time-out procedures were reviewed with all staff during a mandatory meeting to ensure understanding that time-out may not exceed one minute per year of age and must be closely supervised. Ongoing coaching will be provided to reinforce developmentally appropriate behavior management strategies.	02/09/2026	

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3	<p>251.07(2)(e)1. Prohibited Actions - Corporal Punishment</p> <p>Description: Per video review, 6 children were subjected to corporal punishment. Actions included lifting by arm, dragging across room, slamming chair down with child in it, forcefully slamming to floor, chair, and cot on to buttocks, pushing down in chairs and onto floor, yanking arms, carrying by wrist, throwing children, dropping children to floor causing them to fall and hit their head, kicking cot with child on it, picking up and moving cot with child on it and dropping it to the ground, kicking child's buttocks, pushing forehead, squeezing cheeks, and forcefully directing motion of children.</p>	<p>Immediate corrective action was taken. The incident was reported to the appropriate authorities. The staff involved were immediately removed from child contact pending investigation and are no longer employed by the center. Administration conducted a mandatory all-staff meeting to review DCF 251 prohibited actions and the center's zero-tolerance policy for corporal punishment. In addition, increased administrative classroom observations and monitoring have been implemented, and ongoing coaching is being provided to reinforce appropriate, developmentally sound guidance techniques to ensure full compliance moving forward.</p>	11/23/2025	
4	<p>251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure</p> <p>Description: Per review of video footage, Child 1, 2, 3, and 4 were forced into the quiet cube for time out. The children attempted to get out on multiple occasions and were pushed back in and held there by Staff 1 and 2.</p>	<p>Immediate corrective action was taken. The incident was reported to the appropriate authorities. The staff involved were immediately removed from child contact pending investigation and are no longer employed by the center. Administration conducted a mandatory all-staff meeting to review prohibited actions under DCF 251, specifically emphasizing that physical restraint, restriction, or enclosure may not be used except as permitted by rule.</p>	11/23/2025	
5	<p>251.07(6)(f)1.a. Medication Administration - Parent Authorization</p> <p>Description: The parent authorization for one medication in Room 8 did not include specific times to administer the medication.</p> <p>Repeat violation: Previously cited on 7/16/2025, 8/16/2024</p>	<p>Immediate corrective action was taken. Staff obtained clarification from the parent and updated the authorization form with the required administration times. All staff were reminded of the importance of verifying that each medication authorization is complete and includes dosage, frequency, and time of administration.</p>	02/06/2026	

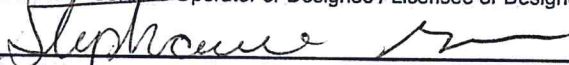
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6	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: One medication in Room 1 and one medication in Room 8 were not labeled with the child's name. Repeat violation: Previously cited on 7/16/2025	Immediate corrective action was taken. The medications were properly labeled with the child's name before further administration. Staff were reminded of the requirement that all medications must be clearly labeled with the child's name prior to use.	02/06/2026
7	251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: The parent authorizations for two medications in Room 1 exceeded the recommended length of time to administer per the product labels. Repeat violation: Previously cited on 7/16/2025, 8/16/2024	Immediate corrective action was taken. Staff obtained clarification from the parent and adjusted the administration schedule to align with product label recommendations. All staff were reminded to verify that parent authorizations match product instructions, including dosage, frequency, and duration.	02/06/2026

NAME - Agency Worker
Heather Struck, Brooke Lampe

Date Issued
2/12/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



3-2-2026