

Date Correction Plan Due 12/26/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Before And After School-Bannach		Provider Number / Facility ID Number 1000559711 / 003 - 620199		
Address - Facility (Street, City, State, Zip Code) 5400 Walter St Bannach Elementary School Stevens Point WI 544829280		Telephone Number 715-952-9354	Date - Regulation Visit 12/5/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(2)(bm) Compliance With Conditions</p> <p>Description: On 03/15/24 an exception was granted for DCF 251.06(1) (c), space designated for use by children may only be used by children and staff and may not be used for other purposes while the center is open.</p> <p>The exception stated all children, regardless of age, will have staff supervision while using the restroom. Staff will accompany children, clear restroom of individuals not associated with the center, and maintain supervision within the restroom at all times while children are using the restroom.</p> <p>Staff did not clear the area and allowed children to use the restroom unaccompanied.</p>	<p>All children will be accompanied to the bathroom. The bathroom will be checked and cleared before use</p>	<p>12-6-2025</p>	

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5400 Walter St Bannach Elementary School Stevens Point WI 544829280		715-952-9354	12/5/2025	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: Page 2 of the child file was missing and consent for emergency medical care and treatment was not on file for any child enrolled in care.	Child files will be checked and emergency medical care/treatment will be reviewed and kept on file	12-6-2025	
3	251.04(6)(a)6. Child Record - Health History Description: Page 2 of the child file was missing and some of the required health history information was not on file for any child enrolled in care.	Health history will be checked and kept on file	12-6-2025	
4	251.04(6)(a)6m. Child Record - Immunization History Description: Immunization records were not on file for any of the enrolled children.	Immunization history will be printed and kept on file	12-6-2025	
5	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Two staff had pre-signed out for the morning.	Staff will be reminded to sign out at end of their shifts.	12-6-2025	

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Noncompliance Statement			
Child Record Checklist will be updated and completed by 12-6-2025	12-6-2025		

NAME - Agency Worker
Heather Struck

Date Issued
12/10/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Zane Zlmer

Date Signed

12/18/25