

Date Correction Plan Due 8/22/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Care Center		Provider Number / Facility ID Number 1000559711 / 002 - 1002537		
Address - Facility (Street, City, State, Zip Code) 1000 Division St Stevens Point WI 544812724		Telephone Number 715-952-9339	Date - Regulation Visit 7/16/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.06(2)(d) Access To Materials Potentially Harmful To Children</p> <p>Description: Two spray bottles of disinfectant and disinfectant wipes were sitting on the window sill in the hallway bathroom and accessible to children.</p> <p>Repeat violation: Previously cited on 2/14/2025</p>	<p>Cleaning products have been temporarily stored in a cabinet that has a lock. Working with maintenance staff to put up shelf or cabinet above changing table so cleaning products are out of reach and are not accessible to children.</p>	8/15/25	
2	<p>251.07(2)(e)2. Prohibited Actions - Verbal</p> <p>Description: Staff in the school-age classroom threatened to take away swim time from children for misbehaving.</p>	<p>Staff received a counseling statement a was provided w/ additional training & guidance.</p>	7/16/25	

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3	251.07(2)(e)5. Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Actions Description: Staff in the school-age classroom wrote the child's name and the amount of swim time they lost for misbehaving on the chalk board.	Name was removed & staff was provided w/ additional training & guidance.	7/16/25	
4	251.07(6)(dm)3.c Medical Log - Medication Administration Description: Staff in Room 6 are not documenting medication administration in the medical log book. Repeat violation: Previously cited on 8/16/2024	Staff are retrained on how to record medication in the med-log at the time of administering medication.	8/8/25	
5	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The parent authorizations for two medications in Room 2 did not include the specific times to administer the medication. Repeat violation: Previously cited on 8/16/2024	Medication has been removed from classroom & given back to parent. Child is no longer taking medication.	8/15/25	

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6	<p>251.07(6)(f)1.b. Medication Administration - Containers & Labeling</p> <p>Description: One medication in Room 1 was not in the original container with a label containing dosage and directions for administration.</p>	<p>Room 1 will be sending medication home with parent effective 8/15. Parent will need to put medication in original packaging along with a new updated medication form.</p>	8/15/25	
7	<p>251.07(6)(f)5. Medication Administration - As Labeled & Authorized</p> <p>Description: The parent authorizations for two medications in Room 2 exceeded the recommended length of time to administer per the product labels. One medication stated it was not to be used with children under the age of 2 years old and parents did not check the box stating a physician was consulted prior to use for a child under the age of 2 years old.</p> <p>Repeat violation: Previously cited on 8/16/2024</p>	<p>medication will be sent home with parents effective 8/15. Child is now over the age of 2. If parent wants child to continue medication. Parent must provide physician's note.</p>	8/15/25	
8	<p>251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection</p> <p>Description: Staff in Room 1 are not following the two-step process to clean the diaper changing surface with soap and water and a disinfectant solution after each use.</p> <p>Repeat violation: Previously cited on 2/14/2025, 8/16/2024, 1/19/2024</p>	<p>On July 21, staff was retrained on how to follow two-step process to clean a disinfectant changing table.</p>	7/21/25	

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NAME - Agency Worker
Heather Struck, Brooke Lampe

Date Issued
8/8/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Stephan R...

8-8-2025