

<b>Date Correction Plan Due</b> 2/23/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Tender Learning Care		<b>Provider Number / Facility ID Number</b> 0000558810 / 003 - 2002046		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1063 Western Ave Cedarburg WI 530129468		<b>Telephone Number</b> 414-531-6529	<b>Date - Regulation Visit</b> 1/30/2023	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	250.04(3)(h) <b>Report - Change In Room Usage</b>  Description: There was an infant sleeping in an unlicensed space (A bedroom upstairs). The providers' bedroom in the basement is also used for children to sleep.	Submit Change in space availability. Room was monitored by baby monitor		
2	250.04(6)(a)4.a. <b>Child Record - Physical Exam - Under 2</b>  Description: Based on records review, Child 1 did not have a current health report on file, the most recent health report was dated 10/26/2021.	Have parent get form	April 1, 2023	

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3	250.05(2)(c) <b>Staff File - Days, Hours Worked</b>  Description: Based on records review, the second child care provider did not have a record of the hours of work. The primary child care provider stated that the second provider only helps sporadically for short periods of time.  Repeat violation: Previously cited on 1/26/2022, 4/28/2021	Record hours	1/30/2023
4	250.05(2)(d)1. <b>Staff File - Physical Examination - Form</b>  Description: Based on records review, the second child care provider did not have a physical examination on file available for review for the past 3 years.  Repeat violation: Previously cited on 1/26/2022, 4/28/2021	TB test on file But get Physical form on file	3/4/2023
5	250.05(2)(f) <b>Staff File - Continuing Education</b>  Description: Based on records review, neither the licensee or the second provider have the required continuing education hours available for review.  Repeat violation: Previously cited on 4/28/2021	Get form filled out	3/4/2023



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6	250.05(3)(d) <b>Provider Training - Additional Required Provider</b>  Description: Based on the number of children, two providers are needed and the second provider is not qualified.	Provider is a CNA, just completed Infant & Toddler CPR Already completed 2/13/2023	2/13/2023
7	250.05(3)(e)2. <b>Provider Training - Current Cpr Certificate</b>  Description: Based on records review, staff member B did not have a CPR certificate on file on the day of the visit (1/30/2022). The staff member took the CPR training on 02/08/2023.  Repeat violation: Previously cited on 1/26/2022	Already Completed on 2/8/2023	2/8/2023
8	250.05(3)(f) <b>Provider Training - Infant &amp; Toddler Care</b>  Description: Based on records review, staff member A did not have the infants and toddlers training on file after 6 months of working with children.  Repeat violation: Previously cited on 1/26/2022, 4/28/2021	Provider completed on 2/13/2023	2/13/2023

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9	<p>250.055(1)(e) <b>Supervision Provided By Trained Individuals</b></p> <p>Description: On January 30th, 2023, when the licensing specialist showed up unannounced at Tender Learning Care, 7 children in care were left under the supervision of an unqualified provider for a period of time. Staff B stated that she had gone to the store to get milk for the children.</p>	<p>Provider has Completed Course. At time thought Provider was qualified</p>	<p>2/2/2023</p>
10	<p>250.055(2)(b) <b>Maximum Number Of Children In Care Of The Provider</b></p> <p>Description: Based on observation, on January 30th, 2023, the provider was over the allowable ratio for one child care provider. There were 3 children under two years of age and 4 children between 3 and 4 years of age in the care of the provider at the time of the visit.</p>	<p>Had a 2nd provider here who I thought was qualified</p>	<p>2/13/2023</p>
11	<p>250.055(2)(c) <b>Requirements For Additional Provider</b></p> <p>Description: Based on observation, on January 30th, 2023, there was an unqualified provider alone with a group of children that required two qualified providers.</p>	<p>Already Completed Course for Infant toddler</p>	<p>2/13/2023</p>



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12	250.055(2)(d) <b>Care Provided Above Or Below Ground Level</b>  Description: Based on observation, on January 30th, 2023, Staff Member A was alone in the basement with 3 children under two years of age and 4 children between 3 and 4 years of age.	Unqualified Provider was here whom I thought was qualified. Provider took training and now qualified	2/13/2023	
13	250.06(1)(b)2. <b>Minimum Indoor Temperature</b>  Description: On January 30th, 2023, the room temperature in the basement was 64 degrees Fahrenheit instead of the required 67 degrees Fahrenheit.	Reading was on a Broken Thermostat. Heat was on at time. <del>Other</del>	1/20/2023	
14	250.06(9)(j) <b>Meals &amp; Snacks - Records</b>  Description: Based on records review, there were no written records of the meals and snacks served to children available for review on the date of the visit.	Provide a written schedule of meals	2/1/2023	

**NAME** - Agency Worker  
Gloribel Tegen

Date Issued  
2/9/2023

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Date Signed