SENT VIA CERTIFIED MAIL AND REGULAR U.S. MAIL
Article No. 9589 0710 5270 0064 7084 44

January 23, 2026

Sheena King
Kingdom Kids Childcare And Learning Center Inc
3850 N 75th Street
Milwaukee, WI 53216-1910

RE: WARNING LETTER OF NONCOMPLIANCE

Kingdom Kids Childcare And Learning Center
4030 N. 34th Street
Milwaukee, WI 53216
Facility ID Number: 2008021

Dear Sheena King/Kingdom Kids Childcare And Learning Center Inc:

This letter constitutes a warning to you, Kingdom Kids Childcare And Learning Center Inc, regarding substantial non-compliances with Chapter 48, Wis. Stats., and/or DCF 251, Wis. Administrative Code in the operation of Kingdom Kids Childcare And Learning Center, a licensed group child care. Failure to correct these non-compliances may result in further Department action.

This warning is based on the Department's findings by Initial Licensing Specialist, Tiarra Trammell during a monitoring visit on January 14, 2026. The Department finds that you have failed to meet requirements for a group child care license in the following respect(s):

1. **DCF 251.05(2)(a)3.a.** states the licensee shall maintain a file on each employee or contracted employee. The file shall be available for examination by the licensing representative at the center and shall include a report on a physical examination that was completed not more than 12 months prior to nor more than 30 days after the person was hired. The physical examination report may be a printout of an electronic record from a medical professional or on a form provided by the department. The report shall be signed and dated by a licensed physician, physician's assistant, or other EPSDT provider. The report shall indicate that the person is free from illnesses detrimental to children, including tuberculosis, and that the person is physically able to work with young children. Contrary to DCF 251.05(2)(a)3.a., staff A did not have a complete health report in file for review. **This rule was previously on 11/25/2025.**

A Noncompliance Statement and Correction Plan (DCF-F-CFS294) listing the code violations documented at this visit is attached and incorporated herein by reference.

The Department will continue to closely monitor Kingdom Kids Childcare And Learning Center to ensure that you come into compliance with the Wisconsin Statute and Administrative Code. Continued violation may result in licensing sanctions and penalties, pursuant to Wis. Stat. § 48.715, including, but not limited to, issuance of an order, assessment of forfeitures ranging from $10 to $1,000 per day, per violation, or actions to revoke your child care license.

Please note that in accordance with Wis. Stat. § 48.657(2g), and Wis. Admin. Code § DCF 251.04(2)(L), the child care center shall post with the license any notice received from the Department relating to rule violations, including this warning letter. This notice must be posted in an area of the center that is visible to parents and must remain posted until the licensing specialist has verified the violations as corrected and in compliance at or before the next licensing site visit.

Please contact Initial Licensing Specialist, Tiarra Trammell at 262-446-7803 if you have questions regarding this notice.

Sincerely,



Dominica Shaw-Gage, Initial Licensing Specialist Lead
Bureau of Early Care Regulation
DIVISION OF EARLY CARE AND EDUCATION

Attachment – CFS 294

cc: Randall Gasser, Regional Licensing Manager
Tiarra Trammell, Initial Licensing Specialist
Bureau of Child Care Subsidy Administration
Milwaukee Early Care Administration
4C for Children
Department of Public Instruction
Wisconsin Early Care Association
Southeastern Regional Office Staff

INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated January 23, 2026 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
   - Do not include confidential information, including the names of children and staff.
   - Write in concise, plain English.
   - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
   - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."

2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.

3. Sign and date the form. Retain a copy for your records.

4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
   - **Email:** tiarra.trammell@wisconsin.gov **or**
   - **Fax:** (262) 446-7991 **or**
   - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES
     BUREAU OF EARLY CARE REGULATION
     SOUTHEASTERN REGION
     635 N 26th ST

     MILWAUKEE, WI 53233

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: https://www.surveymonkey.com/r/LicenseFeedback. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope.

Contact me if you have any questions.

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
2/6/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Kingdom Kids Childcare And Learning Center	9000592939 / 001 - 2008021

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
4030 N 34Th St Milwaukee WI 532161702	414-303-8636	1/14/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff A did not have a complete health report in file for review Repeat violation: Previously cited on 11/25/2025	This staff member (A) was given 5 days as of todays date 01/27/26 but elected to terminate employment. Moving forward staff health reports will be required no more than 15 days of start date to ensure completion within the 30 period.	01/30/2026	
2	251.07(6)(dm)2. **Medical Log - Pages & Entries** Description: Lines were skipped in medical log enteries	A retraining of how to properly make med-log entries is scheduled for all staff. Medical Logs. The logs will be inspected weekly to capture any mistakes but signed on a monthly basis as by rule 251.07(6)(dm)2	02/07/2026	

NAME - Agency Worker
Tiarra Trammell

Date Issued
1/23/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Sheena King

Date Signed
1/27/2026