

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Nurture And Grow Childcare		<b>Provider Number / Facility ID Number</b> 1000592121 / 001 - 2007314	
<b>Address - Facility (Street, City, State, Zip Code)</b> 5975 N 62Nd St Milwaukee WI 532182008		<b>Telephone Number</b> 414-531-2951	<b>Date - Regulation Visit</b> 3/25/2026
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	250.04(2)(c) <b>Current, Accurate Information</b>  Description: The licensee did not provide accurate information to the department regarding a car accident occurring on 3/11/2026. When questioned regarding inconsistencies, the licensee admitted initially giving the department inaccurate information.	Moving forward I will ensure all information provided to licensing is accurate and reported immediately	3/26/26
2	250.04(6)(a)1.e. <b>Child Record - Enrollment Information - Other Emergency Contact</b>  Description: Child 3 did not have emergency contacts listed other than the parent.	I will Review all children's Files to ensure at least one additional emergency contact is listed besides the parent.	3/28/26

I will conduct monthly Files audits to ensure ongoing compliance.

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3	<p>250.04(6)(a)1.g <b>Child Record - Enrollment Information - Authorized Pickup</b></p> <p>Description: Child 3 did not have authorized pick up people listed other than the parents.</p>	<p>I will conduct monthly file checks to ensure all enrollment information is filed out correctly.</p>	4/1/26	
4	<p>250.04(6)(a)5. <b>Child Record - Consent For Emergency Medical Treatment</b></p> <p>Description: Child 3 did not have documentation on file of consent from the parent for emergency medical treatment.</p>	<p>I will obtain written consent for emergency medical treatment for all enrolled children immediately.</p>	3/27/26	
	<p>250.05(2)(c) <b>Staff File - Days, Hours Worked</b></p> <p>Description: On March 11, 2026 staff hours were not accurate when the licensee stated she left approximately 10-15 minutes prior to the time she was documented as departing.</p>	<p>I understand the importance of maintaining accurate records and will ensure compliance moving forward.</p>	3/26/26	
	<p>250.05(2)(d)1.b. <b>Staff File - Physical Examination - Physical Ability</b></p> <p>Description: Staff B did not have documentation on file of a physical exam.</p>	<p>I will obtain documentation of a completed physical exam for Staff B immediately.</p>	5/1/26	

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7	<p>250.05(2)(f) <b>Staff File - Continuing Education</b></p> <p>Description: Staff A did not have documentation of having completed 15 hours of continuing education in the previous year.</p>	<p>Staff A will complete the required 15 hours of continuing education immediately. Documentation of completed training will be obtained and placed in Staff File</p>	5/1/26	
	<p>250.05(3)(fm) <b>Biennial Training - Child Abuse &amp; Neglect</b></p> <p>Description: Staff A's documentation of training in child abuse and neglect laws, identification, and reporting was expired.</p>	<p>Staff a Has since updated the required training documentation will be placed in Staff File</p>	3/26/26	
	<p>250.055(1)(e) <b>Supervision Provided By Trained Individuals</b></p> <p>Description: On March 11, 2026, a child was not supervised by a qualified staff person for approximately 10-15 minutes.</p>	<p>The Provider will ensure that no staff member is left alone with children unless they meet all qualification</p>	3/26/26	
	<p>250.06(9)(j) <b>Meals &amp; Snacks - Records</b></p> <p>Description: The provider did not have documentation of afternoon snacks served to children.</p>	<p>A consistent record keeping system has been implemented to maintain meals and Snacks to children</p>	3/26/26	

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		Expected Completion Date	Verification Date

NAME - Agency Worker  
Cindy Matuszak

Date Issued  
3/30/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Caica Thomas - Tucker*

Date Signed

4/13/20