

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
Date Correction Plan Due 11/4/2025	

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ladybug's Treehouse		Provider Number / Facility ID Number 4000591694 / 001 - 2006903	
Address - Facility (Street, City, State, Zip Code) 4307 N 42Nd St Milwaukee WI 532161619		Telephone Number 262-661-6220	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 250.04(6)(a)1. Child Record - Enrollment Information Description: Child #1 does not have the required enrollment information on file. The file is missing parent/guardian contact information, child address and phone number, persons authorized to call/receive the child, emergency contact information, physician/medical facility, emergency medical care/treatment and field trip participation.	Parent completed missing form and provider put the missing form into child's file	10/09/2025	
2 250.04(6)(a)1m. Child Record - Health History Description: Child #1 who is reported to have asthma does not have any Health History information on file at the center.	Parent completed missing form and provider put the missing form into child's file	10/09/2025	

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Date - Regulation Visit 10/8/2025			
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 250.04(6)(a)4m. Child Record - Immunization History Compliance Description: Child #1 does not have documentation of immunizations on file and has been enrolled for more than 30 days.	Parent will retrieve immunization records from child's physician and provider will put in the child's file.	11/07/2025	
4 250.05(3)(fm) Biennial Training - Child Abuse & Neglect Description: Staff A does not have current training in Child Abuse and Neglect. The training on file expired on 8/28/25.	Staff is scheduled to attend Child Abuse and Neglect training	12/03/2025	
5 250.06(2)(e) Potential Source Of Harm On Premises Description: There is a mop bucket with water sitting on the floor of the kitchen accessible to children. There is a TV sitting on the floor of the bedroom (licensed space). This is a hazard as the TV could fall on a child. There are broken plastic slats in the blinds accessible to children and areas where the slats are missing. Repeat violation: Previously cited on 7/1/2024	Mop bucket has been emptied by staff. Mop bucket will only have water in it when children are not in attendance or during times is it not accessible to children. TV has been removed from licensed space. All blinds with missing and broken slats will be removed from windows and replaced with a new set of blinds.	10/08/2025 10/09/2025 10/31/2025	

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6 250.06(2)(k) Deteriorating Or Toxic Paint Description: There are three areas of flaking/peeling paint. One area is in the living room and two areas in the hallway.	Flaking and peeling paint removed from all areas	10/09/2025	
7 250.06(3)(b) Emergency Plans - Practice Description: There is no documentation of a fire or tornado drill for September.	Fire and tornado drill is to be documented properly on proper document.	10/22/2025	
8 250.06(4)(a)3. Smoke Detectors - Testing Description: There is no documentation that the smoke detectors were tested in September.	smoke detector test is to be documented properly on proper document.	10/25/2025	
9 250.06(9)(h) Meals & Snacks - Minimum Meal Requirements Description: Milk was not served with lunch. Children were given water.	Staff will serve milk to every child during lunch	10/09/2025	

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10 250.06(9)(j) Meals & Snacks - Records Description: There are no meal and snack records available for review.	Moving forward all menus will be dated and edited if needed.	10/13/2024	
11 250.07(6)(f)3. Medication - Storage Description: An inhaler located in an open purse was accessible to children. This was removed during the visit.	Staff purses will be zipped and unaccessible to children.	10/08/2025	
12 250.07(6)(h)1. Disinfecting Surfaces Description: There are two potty chairs in the bathroom that contain bodily secretions and have not been disinfected. There is stool in one and urine in another.	All potty's will be disinfected before children leave the bathroom.	10/08/2025	
13 250.09(2)(c) Infant & Toddler - Sleep Position Description: An infant was observed sleeping in bouncy seat next to the oven in the kitchen while licensee was cooking.	Once an infant falls asleep the infant will automatically put into the baby bed.	10/08/2025	

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14 250.09(3)(j) Infant & Toddler - Care During Feeding Description: A child sitting in a high chair for lunch was not strapped in.	Once provider places child in high chair they will be strapped in immediately.	10/09/2025	

NAME - Agency Worker

Sara Cooney, Maureen Statten

Date Issued

10/21/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee**Date Signed**