

<b>Date Correction Plan Due</b> 2/23/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Leap Academy		1000591581 / 001 - 2006780	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
290 Corporate Dr Madison WI 537142406		608-204-5327	2/6/2024
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b> <b>Verification Date</b>
1	251.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: A current, accurate written record of attendance was not maintained when seven children were in attendance in the Kinder College B classroom, but only three children were signed in.	Staff will be trained in Procedures and Policy. Admin will do attendance roster checks to monitor for compliance.	Feb. 23, 2024
2	251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b>  Description: Potentially harmful materials were not stored in a place that was inaccessible to children when a spray bottle containing a bleach sanitizing solution was next to a classroom sink, in the reach of the children.	All staff will be trained in proper storage of hazardous chemicals in classrooms. Admin will monitor each classroom for compliance.	Feb. 23, 2024

Leap Academy

1000591581 / 001 - 2006780

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290 Corporate Dr Madison WI 537142406

Telephone Number

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Date - Regulation Visit

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Rule/Statute Number  
Noncompliance Statement

Correction Plan

Expected  
Completion Date

Verification  
Date

NAME - Agency Worker

Casey Allison

Date Issued

2/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Sarah Snyder*

Date Signed

2/12/24