

# ATTACHMENT "A"

<b>Date Correction Plan Due</b> 12/3/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Lmn's Operation Playground		<b>Provider Number / Facility ID Number</b> 0000590870 / 001 - 2006001		
<b>Address - Facility (Street, City, State, Zip Code)</b> 11224 W Forest Home Ave Franklin WI 531321201		<b>Telephone Number</b> 414-529-8837	<b>Date - Regulation Visit</b> 11/5/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)6. <b>Child Record - Health History</b>  Description: The file for Child 4 lacked complete health history and emergency care plan upon licensing review. Child 4 noted gastrointestinal/hernia; however, the form lacked documentation of signs or symptoms of the medical condition and signs the childcare worker should watch for, triggers that may cause the program, when to call a parent regarding the symptom, and when the condition requires emergency medical care.  Repeat violation: Previously cited on 11/20/2023	New forms will be sent home to parents for updating	12/1/24	updated forms new forms 11-15-24

# NONCOMPLIANCE STATEMENT AND CORRECTION

M I N N E S O T A

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2	251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: Child 1 does not have immunization history on file and has been attending the center for more than 30 days.  Repeat violation: Previously cited on 11/20/2023	<i>New forms were sent home to parents</i>	12/1/24	<i>Mason 12-18-24</i>
3	251.04(6)(a)8.a. <b>Child Record - Physical Exam - Under 2</b>  Description: Child 1 enrolled in April 2024 and does not have documentation on file of completing an initial health exam within 3 months of enrollment.  Repeat violation: Previously cited on 11/20/2023	<i>New forms were sent home with parents</i>	12/1/24	<i>Mason 12-18-24</i>
4	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: There was no record for Child 2, 3, and 4 of having a follow up examination within the past two years. Child 6 enrolled in August 2023 and did not have documentation on file of completing an initial health exam within 3 months of enrollment.  Repeat violation: Previously cited on 11/20/2023	<i>New forms were sent home with parents</i>	12/1/24	<i>Clark Nelson Lee 11-15-24 11-27-24</i>

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5	<p>251.05(2)(a)2. <b>Staff Record - Completed Background Check</b></p> <p>Description: Staff G, H, and J lacked documentation of Department approved background checks upon licensing review. Staff D and I did not have documentation of a completed child are background check in the staff record or online indicating they are eligible to work in a child care program. Staff D and I's eligibly was expired. All five staff were present at the time of the licensing visit and had unrestricted access to children. **Staff J was verified as corrected on 11/13/24**</p> <p>Repeat violation: Previously cited on 11/20/2023</p>	<p>all employees will get background check &amp; finger print</p>	<p>12/1/24</p> <p>Done</p>	<p>11/22/24</p> <p>Done</p>
6	<p>251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b></p> <p>Description: The file for Staff D lacked documentation of a physical examination upon licensing review. Staff D started in September 2024 and would have needed a physical examination within 30 days of hire.</p> <p>Repeat violation: Previously cited on 11/20/2023</p>	<p>form was sent home for employee to take to Doctor.</p>	<p>12/1/24</p>	<p>New form Done</p>
7	<p>251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b></p> <p>Description: Staff are not consistently documenting hours on the day of the licensing visit. There were two staff in the Jr. Toddler Room and 3-4 year old room but only one staff signed in.</p> <p>Actual hours staff worked are not documented correctly when staff in the 2.5-3 year old room already filled in hours for 11/5/24.</p>	<p>all staff will make sure to punch in and out everyday they are present</p>	<p>11/6/24</p>	<p>11/6/24</p> <p>Talked to staff</p>

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8	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: The CPR certificate on file for Staff A was not a course from a department approved provider.  Staff F does not have documentation of a current CPR certificate on file. The most recent certificate was from April 2022.  Repeat violation: Previously cited on 11/20/2023	Director will set up and coordinate staff for CPR testing	1/15/25	Redone Real Cross 12-3-24
9	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Documentation of child abuse and neglect training in laws, reporting procedures, and identification, was not on file for Staff D.  Repeat violation: Previously cited on 11/20/2023	Staff member D will take training asap.  Done	11/14/24	1-8-25 Completed
10	251.05(3)(gr)3.a. <b>Meal Prep Personnel - Training</b>  Description: Staff A and B, identified as the food service person and preparing meals, does not have documentation of completing the annual one hour training in kitchen sanitation, food handling, and nutrition.	Staff A+B will take annual kitchen sanitation.  Books have been ordered and started	11/15/24	Completed 12-16-24 Staff A+B

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11	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: The file for Staff D lacked documentation of completed orientation, conducted within staff's first week at the center.  Repeat violation: Previously cited on 11/20/2023	Staff D was given an orientation	11/14/24	given orientation on 11/13/24
12	251.06(11)(b)5. <b>Outdoor Play Space - Energy-Absorbing Surfaces</b>  Description: The outdoor play space lacked sufficient energy-absorbing surfaces at the time of the licensing visit. Areas under climbing equipment, swings, and slides, and within a four-foot fall zone lacked at least 9 inches of mulch.	will make sure all area's a sufficiently mulched for spring	12/15/24	retaked all areas around climber & slides
13	251.06(11)(b)7. <b>Outdoor Play Space - Enclosure</b>  Description: In the outdoor play space, the fence/gate near the parking lot had a gap larger than 4 inches.  Repeat violation: Previously cited on 11/20/2023	the fencing will be updated	12/1/24	Put hard material to fix gap

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14	251.06(2)(c) <b>Potentially Dangerous Items On Premises</b>  Description: A push reel lawn mower, with exposed blades, was observed in the outdoor play space and is accessible to children.  In the Jr. Toddler Room, there was also shelving units in bathroom stalls that were wobbly and accessible to children.	Lawn mower has been put into shed	11/15/24	11/6/24
15	251.06(2)(i) <b>Deteriorating Paint</b>  Description: There is flaking paint on the wall in the Jr. Toddler 2 room that is accessible to children.	A child scraped the paint off wall while "napping".	12/1/24	11/30/24
16	251.06(3)(b)4. <b>Emergencies - Record Of Fire / Tornado Drills</b>  Description: There was no documentation that monthly fire drills were conducted for the months of July and October 2024 and there was no documentation that monthly tornado drills were conducted for the months of April, July, and October 2024.  Repeat violation: Previously cited on 11/20/2023	Director will make sure to do every month	11/15/24	11/6/24

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17	251.06(4)(jm)2. <b>Fire Alarms &amp; Smoke Detectors - Testing</b>  Description: There is no documentation demonstrating that the required monthly smoke detector testing was conducted for the months of September and October 2024.	Director will make sure testing is done every month	12/1/24	12-1-24
18	251.06(9)(d)1.b. <b>Food Storage - Refrigeration Units</b>  Description: The refrigerator in the Jr. Toddler room was not maintained 40 degrees or below; the refrigerator was at 52 degrees. And the freezer in the Jr. Toddler room was not maintained at 0 degrees; the freezer was at 7 degrees.	new thermostat was replaced in unit	11/14/24	11/14/24
19	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: There is no documentation that the medical log book for the center and the infant room was reviewed within the last six months. The book for the center was last reviewed in January 2024.	will remember to review every 6 months	11/16/24	1-3-25

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20	251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b>  Description: A medication authorization form dated 7/11/24, observed in the infant room was incomplete as it does not give a start and end date for the medication (acetaminophen).	Make sure parents fill in all area's on med. forms	11/14/24	11/14/24
21	251.07(6)(f)3. <b>Medication - Storage</b>  Description: There was a large amount of medicated ointment creams observed in the 2.5-3 year old bathroom that are accessible to children.	The ointments will be placed unreachable to children.	11/14/24	11/14/24
22	251.07(6)(f)6. <b>Current Authorizations For Medications On Premises</b>  Description: Children's medication (Acetaminophen) observed in the infant room, lacked a current authorization. The authorization form expired 10/24/24.  Several medications (children's cough medication, Vicks nasal mist, and Musus and Cold Relief) was observed in the kitchen and did not have written authorization forms signed and dated by the parent.  Repeat violation: Previously cited on 11/20/2023	all medicines were removed from premises	11/14/24	✓