

Date Correction Plan Due 3/22/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Woodland Preschool		Provider Number / Facility ID Number 1000590001 / 002 - 2006739		
Address - Facility (Street, City, State, Zip Code) 809 N Main St Lake Mills WI 535511118		Telephone Number 920-945-0520	Date - Regulation Visit 3/5/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(2)(e) Child Guidance - Prohibited Actions Description: A staff member in the Pine classroom did an action that may have been psychologically, emotionally or physically painful, discomfoting, dangerous or potentially injurious to children when the staff threw a toy at child during clean up. In additional, the staff used language that was threatening to children. This incident was self-reported by the center.	The staff member in question was discharged from the center immediately in order to keep all other children safe during the investigation. This staff member will not be re-hired in the future. All staff are being given a training on child guidance and stress management techniques in the classroom.	3/19/2024	

NAME - Agency Worker
Michelle Garcia

Date Issued
3/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Kelsi Syke

Date Signed

3/14/2024