

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated July 01, 2025 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
 - Do not include confidential information, including the names of children and staff.
 - Write in concise, plain English.
 - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
 - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
 - **Email:** tiisha.harrell@wisconsin.gov or
 - **Fax:** (262) 446-7991 or
 - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF EARLY CARE REGULATION
SOUTHEASTERN REGION
635 N 26th ST

MILWAUKEE, WI 53233

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope .

Contact me if you have any questions.

Date Correction Plan Due 7/15/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Baby Angels Child Care Center Llc		Provider Number / Facility ID Number 2000589942 / 001 - 2004854		
Address - Facility (Street, City, State, Zip Code) 6090 N 35Th St Milwaukee WI 532093602		Telephone Number 414-243-0821	Date - Regulation Visit 6/11/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Documentation of emergency contact person was not observed for Child 1 and Child 3. Repeat violation: Previously cited on 4/11/2024	Moving forward, any new parents will be instructed to add an emergency contact of some sort whether it be a work contact or a close friend that we can contact in any emergency.	7/1/2025	
2	251.04(6)(a)6. Child Record - Health History Description: Documentation of complete health history information was not observed for Child 1, Child 2 and Child 3.	Moving forward, parents will be instructed to be sure they explain any health issues if something is selected under the current health issues section. Most parents like to put N/A but we will let them know it is important that we have some type of detail in case an emergency takes place.	7/1/2025	

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3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Documentation of physical examination for Staff D, who was hired more than 30 days prior, was not observed. Repeat violation: Previously cited on 4/11/2024	Employee has now completed Staff Health Report with her primary physician. Her primary physician was booked out.	7/1/2025	
4	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff A, Staff B and Staff D have documentation of current infant/child CPR training, though not from an DCF approved agency. Documentation of current CPR training was not on file for Staff C and Staff E. Repeat violation: Previously cited on 9/12/2023	CPR trainings from an approved DCF agency have been obtained and trainings have been underway.	7/1/2025	
5	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Documentation of compliance with continuing education requirements was not observed for Staff A and Staff B.	Though the center holds several meetings and huddles, the time was not properly documented. Moving forward, any meeting or huddles held with staff will be documented both with a sign-in sheet and via the Continuing Education form.	7/1/2025	
6	251.07(6)(i)1. Washing Child's Hands & Face Description: Per observation, A staff in the infant room did not wash children's hands after diapering during the monitoring visit.	Staff member has been re-trained on handwashing protocol.	Re-trained right away on 6/11/2025	

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7	251.07(6)(i)2. Adult Handwashing Description: Per observation, a staff in the infant room did not wash their hands after diapering children.	Staff member has been re-trained on handwashing protocol.	Re-trained right away on 6/11/2025	
8	251.08(4)(c)1. Driver Record - Obtain & Review Description: The center did not obtain an updated driving record for drivers within the past year. Repeat violation: Previously cited on 9/12/2023	Driver record was misplaced and could not be obtained during visit. A new record was pulled and put into the file.	7/1/2025	
9	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Changes in a child's development and routines was not documented since January 2025.	Child's Intake was updated in the infant classroom right away.	Updated right away on 6/11/2025	
10	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: A child was observed in a pack n' play with a blanket hanging on the side of the pack n' play and a pacifier attachment inside the pack n' play.	Staff member was instructed to remove the string from the infant's pacifier and to keep blankets from the pack n play completely.	Instructed the staff member to do these steps right away on 6/11/2025	

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11	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Per observation, a staff in the infant room did not disinfect the changing table after each use when they changed three children's diapers consecutively.	Staff member was re-trained on disinfection procedures during diapering.	Re-trained right away on 6/11/2025	

NAME - Agency Worker
Tiisha Harrell, Crescenta Sabree

Date Issued
7/1/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Taylor Boyd / Director and Owner

Date Signed
7/1/2025