

Date Correction Plan Due 2/3/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Northstar Early Learning Center		Provider Number / Facility ID Number 1000589751 / 001 - 2004500	
Address - Facility (Street, City, State, Zip Code) 2400 Foxglove Way 4 Hudson WI 540164537		Telephone Number 715-808-0538	Date - Regulation Visit 1/16/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.07(6)(i)1. Washing Child's Hands & Face Description: As observed by the Licensing Specialist during the monitoring visit, a child care worker in the Discoverer's room did not wash the hands (or use a soap and water based wipe) of 1 child after diapering as is required by rule.	Immediately upon being informed of the violation, staff (all) were reminded of the proper diapering and handwashing procedures. The importance of washing childrens hands with soap+ water (or soap+ water based wipes for under 12 mo.) after every diaper change was reviewed.	1/16/2026 1/21/2026
2	251.07(6)(i)2. Adult Handwashing Description: A child care worker in the Discoverer's room did not wash her hands in between diaper changes as observed during the licensing visit. Rule requires hands to be washed with soap and running water before and after each diapering.	The staff member was immediately reminded of proper handwashing and diapering procedures. Both items were reviewed during our monthly staff meeting	1/16/2026 1/21/2026