Date Correction Plan Due 8/17/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	**TO FILE A COMPLAINT CALL** 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**	
Bright Minds Learning Academy		8000589948 / 001 - 2004482	
Address - Facility (Street, City, State, Zip Code) 2212 N 12Th St Milwaukee WI 532051320	**Telephone Number** 262-902-7383	**Date - Regulation Visit** 7/16/2026	

	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	251.04(6)(b) **Current, Accurate Daily Attendance Record** Description: The center failed to maintain a current, accurate written record of the daily attendance when 7 children were in care but 3 children were signed in. Repeat violation: Previously cited on 2/7/2025	All staff will be retrained to maintain attendance.	Immediately	
2	251.06(10)(dm)1. **Washrooms - Sanitary Conditions** Description: The bathroom was not maintained in a sanitary condition when there was unflushed urine in one of the toilets. Repeat violation: Previously cited on 10/9/2025	All staff will be retrained how to keep restroom area clean and sanitize at all times.	Immediately	

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3	251.07(3)(b)3. **Equipment - Quantity For Outdoors** Description: The center did not provide sufficient outdoor play equipment to allow each child at least 1 activity involving equipment when all children are using equipment.	Center will Purchase new equipment for playgronad area	9/1/2026	

NAME - Agency Worker
Tiisha Harrell, April Lynch

Date Issued
8/3/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
8/18/2026