

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Date Correction Plan Due
12/23/2025

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center **Provider Number / Facility ID Number**
Bright Minds Learning Academy 8000589948 / 001 - 2004482

Address - Facility (Street, City, State, Zip Code) **Telephone Number**
2212 N 12Th St Milwaukee WI 532051320 262-902-7383

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(3)(b) Report - Damage To Premises</p> <p>Description: The center failed to report fire damage to the radiator, in the infant classroom, within 24 hours after the occurrence.</p>	<p>Center will contact licensing within 24 hours of any occurrence that happens in the center that requires us to contact</p>	Immediately	
2	<p>251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home</p> <p>Description: The center failed to ensure that a bottle and a can of formula brought from home was labeled with the child's name, dated, in the infant classroom.</p> <p>Repeat violation: Previously cited on 2/29/2024</p>	<p>All infants formula and bottles will be labeled and dated with child's name immediately when received from parent All staff will be retrained on proper procedure.</p>	Immediately	

