

Date Correction Plan Due
9/2/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Bright Minds Learning Academy

Provider Number / Facility ID Number
8000589948 / 001 - 2004482

Address - Facility (Street, City, State, Zip Code)
2212 N 12Th St Milwaukee WI 532051320

Telephone Number
262-902-7383

Date - Regulation Visit
8/13/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.05(2)(a)5. Staff Record - High School Diploma</p> <p>Description: Documentation of high school diploma or its equivalent was not observed for Staff C.</p>	<p>Will make sure all staff have high school Diploma visible in files.</p>	<p>Immediately</p>	
<p>2 251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Documentation of days and hours worked, and in which classroom, when staff was included in ratio was not maintained when two staff were signed into the toddler classroom, though one staff was present and no staff were signed into the school-age classroom, though two staff were present.</p>	<p>Staff will be trained to ensure that all staff are signed in and out classrooms.</p>	<p>Immediately</p>	

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<p>3</p> <p>251.05(3)(b) Abusive Head Trauma Prevention Training</p> <p>Description: Documentation of training in preventing abusive head trauma was not observed for Staff D.</p>	<p>Will have all staff train in preventing abusive head trauma.</p>	<p>Immediately</p>	
<p>4</p> <p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Documentation of current CPR training with the use of AED was not observed for Staff A and Staff B.</p> <p>Repeat violation: Previously cited on 2/29/2024</p>	<p>Staff will be trained right away.</p>	<p>Immediately</p>	
<p>5</p> <p>251.05(3)(g)¹. Assistant Child Care Teacher - Supervision</p> <p>Description: An assistant child care teacher was observed providing care to a group of children without the supervision of a child care teacher.</p> <p>Repeat violation: Previously cited on 2/29/2024</p>	<p>Will have lead teacher present at all times in classrooms.</p>	<p>Immediately</p>	

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6 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: An assistant child care teacher was observed providing sole care and supervision to a group of children in the toddler classroom. Repeat violation: Previously cited on 2/29/2024	Will have lead teacher present all all times in classrooms.	Immediately	
7 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Lysol spray was observed on a shelf in the school-age classroom.	Lysol Spray was remove from shelf right away. Will ensure that spray is out of reach of children.	Immediately	
8 251.06(4)(a) Fire Extinguishers - Operable, Inspected, Labeled Description: The fire extinguisher in the kitchen was not inspected or serviced since November 2023.	Will update right away	Immediately	
9 251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: There were no thermometers observed in the refrigerator or freezer in the kitchen.	Thermometers were place right away	Immediately	

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NAME - Agency Worker

Tiisha Harrell, Crescentia Sabree

Date Issued

8/19/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

08/08/2025