

Date Correction Plan Due
2/24/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Bright Minds Learning Academy

8000589948 / 001 - 2004482

Address - Facility (Street, City, State, Zip Code)
2212 N 12Th St Milwaukee WI 532051320

Telephone Number
262-902-7383

Date - Regulation Visit
2/7/2025

| Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
|--|--|--------------------------|-------------------|
| <p>1 251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: Documentation of current and accurate attendance was not maintained in the center when 11 children were present and 10 were signed in on attendance. Two children were not signed out of care for the previous day. Repeat violation: Previously cited on 2/29/2024</p> | <p>All classrooms will maintain tracking Attendance at all times. All Staff will be retrain on tracking Attendance</p> | <p>Immediately</p> | |
| <p>2 251.055(1)(a) Supervision Of Children</p> <p>Description: A child walked into a classroom unattended.</p> | <p>All staff will receive retraining on knowing all children whereabouts at all times.</p> | <p>Immediately</p> | |

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| <p>3 251.055(1)(f) Child Tracking Procedure</p> <p>Description: Tracking was not accurate in the preschool room when 6 children were present and only 5 were listed as being present in the room.</p> <p>Repeat violation: Previously cited on 2/29/2024, 4/13/2023</p> | <p>All staff will be retrain on signing all children in/out when entering and exiting.</p> | <p>2/14/2025</p> | |
| <p>4 251.07(2)(e)2. Prohibited Actions - Verbal</p> <p>Description: The child care teacher in the preschool room threatened to call the grandmother of a child who did not follow a direction.</p> | <p>All Staff will be trained on how to redirect children in a positive matter.</p> | <p>Immediately</p> | |

NAME - Agency Worker
Colleen Hanser, Rhonda Brueggemann

Date Issued
2/10/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

[Handwritten Signature] 2/13/2025