

Date Correction Plan Due 5/21/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kidz N Action Child Dev Ctr Llc		Provider Number / Facility ID Number 0000589630 / 001 - 2004228		
Address - Facility (Street, City, State, Zip Code) 4715 W Center St Milwaukee WI 53210		Telephone Number 414-935-2755	Date - Regulation Visit 5/5/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Child 5 did not have an emergency contact person listed other than the parent. Repeat violation: Previously cited on 4/2/2025	Another emergency contact has been added to the child's file	5/7/2026	
2	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 3, under the age of two, did not have documentation of a physical exam completed every six months when the exam on file was completed in August, 2025. Repeat violation: Previously cited on 4/2/2025	Physical Exam has been placed in file & updated	5/16/2026	

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3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C's CPR was expired. Repeat violation: Previously cited on 4/2/2025	CPR will be updated and placed inside of file		
4	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A-E's training in child abuse and neglect laws, identification, and reporting was expired.	Staff A-E will have updated Child Abuse & Neglect training and placed in file	7/1/2026	
5	251.05(4)(c)9. Continuing Education - Documentation Of 12 Month Period Description: Staff A-E did not have documentation on file of having completed 15 hours of continuing education in 2025.	Staff will continue working on CEU	10/1/2026	
6	251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: Staff to child ratios were not met in the infant room when six children were with one staff person. A second staff person arrived at the center approximately 20 minutes after the visit started.	Staff was address about her tardiness Reminder/warning was given about staff to ratio	5/5/2026	

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7	251.06(2)(b) Electrical Or Hot Surface Protection Description: An electric outlet in the school age room was not securely fastened to the wall when it was observed to be loose and pushed out away from the wall. Repeat violation: Previously cited on 5/29/2024	Electric outlet was fixed properly the next day	5/6/2026	
8	251.06(9)(d)2.a. Food Storage - Dry Food Description: An opened package of cereal in the kitchen was not stored in a food grade sealed container and labeled.	Open food will be placed in food container & dated	5/5/2026	
9	251.07(3)(a)5. Indoor Equipment - Intended Use Description: During the visit, no safety straps were installed or in use for children seated in the infant room feeding table.	Safety Straps is installed in every seat. Straps will be used when children at the table	5/11/2026	
10	251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Cots with bedding placed on the cots did not have a cover placed over the cots to protect the bedding from being soiled.	Cots will be covered at all times when cots are not being used	5/5/2026	

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11	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book did not have documentation of a review completed within the previous six months. Repeat violation: Previously cited on 4/2/2025	Medical Log has been reviewed and signed	5/8/2026
12	251.08(4)(b) Driver Orientation - Requirement Description: Staff A did not have documentation of a driver orientation on file. The driver training for staff F was expired when it was completed more than one year prior.	Staff has documentation of driver orientation	6/1/2026
13	251.08(4)(c)1. Driver Record - Obtain & Review Description: Staff A and F, identified as drivers, did not have documentation of a driving record on file. Repeat violation: Previously cited on 5/29/2024	Driving Record documentation has been done	6/1/2026

NAME - Agency Worker
Cindy Matuszak

Date Issued
5/7/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

7/3/2026

Date Correction Plan Due 12/11/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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1	251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older Description: The cots in the preschool room were not the required 2 feet away from each child. Repeat violation: Previously cited on 1/29/2024	Teacher were putting children to sleep (2 at a time) Once child fell asleep the cot was placed back in the required 2ft position	11/24/25	
2	251.09(2)(bm) Infant & Toddler - Sleep Position Description: There was an infant sleeping in the swing instead of on their back in a crib.	Infant had just fell asleep but was placed in the crib once it was brought to the teacher attention	11/24/25	

NAME - Agency Worker
Rhonda Brueggemann, Tiisha Harrell

Date Issued
11/26/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed