DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/15/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Cadence Academy Of Hartland		4000589094 / 003 - 2005007	
Address - Facility (Street, City, State, Zip Code) 880 Rose Dr Hartland WI 530298317	**Telephone Number** 262-367-9717	**Date - Regulation Visit** 6/18/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(gr)3.a. **Meal Prep Personnel - Training** Description: Staff B, working as the cook, did not complete one hour of training in safe food handling, nutrition, and kitchen sanitation in 2025.	We ordered the class and it will taken and completed	7/13/25	7/13/25
2	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: Chemicals were accessible to children in the unlatched cupboard under the sink in the early preschool II room.	Lock was broken on cabinet now is fixed	7/2/25	7/2/25

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3	251.06(2)(n) **Garbage Containers - Construction & Disposal Schedule** Description: A garbage can lid was broken in the school age room and the lid did not fully cover garbage in the can.	New garbage has been ordered and will be replaced	7/8	7/8
4	251.06(3)(b)4. **Emergencies - Record Of Fire / Tornado Drills** Description: No tornado drills were documented as being practiced in April or May of 2026.	Reminded have been set each month for tornado drill	6/25/26	6/25/26

NAME - Agency Worker
Cindy Matuszak

Date Issued
7/1/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Rebecca Wendt

Date Signed
7/2/26