

Date Correction Plan Due 1/30/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Cadence Academy Of Waukesha		Provider Number / Facility ID Number 4000589094 / 008 - 2005012		
Address - Facility (Street, City, State, Zip Code) 1705 Paramount Dr Waukesha WI 531863922		Telephone Number 262-549-9199	Date - Regulation Visit 1/15/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Staff F, hired more than six months prior to the visit, did not have assistant child care teacher qualifications on file.	Staff F is registered for the Intro to the Child Care Profession course and will be qualified by 3/5/26.	3/5/2026	
2	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The premises was not maintained in good repair when a cupboard door in the kitchen was observed with loose and/or broken hinges, and the cupboard door was hanging down. Repeat violation: Previously cited on 8/21/2024	The hinges on the cupboard door have been replaced.	1/28/2026	

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3	251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: A garbage can in the toddler A room had a broken lid and the lid could not be closed.	The garbage can in Toddler A has been replaced.	1/29/2026	
4	251.06(9)(d)2.a. Food Storage - Dry Food Description: An opened package of cereal was not stored in a sealed, food grade container.	Food storage containers have been purchased and will be used for any open packages.	1/29/2026	

NAME - Agency Worker
Cindy Matuszak

Date Issued
1/16/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Louise Hansen

Date Signed
1/30/2026