

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
8/29/2025

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

**Provider Number / Facility ID Number**

Cadence Academy Of Menomonee Falls

4000589094 / 004 - 2005008

**Address - Facility (Street, City, State, Zip Code)**  
N87W15105 Main St Menomonee Falls WI 530513133

**Telephone Number**  
262-437-0900

**Date - Regulation Visit**  
8/4/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1</p> <p><b>251.04(3)(m) Report - Prohibited Actions</b></p> <p>Description: An employee witnessed another employee engage in prohibited actions towards a child. The employee reported the incident to center management immediately, however management did not report to the department within 24 hours. The incident occurred on 7/29/25 and it was not reported to the Department until 7/31/25.</p>	<p>The employee who stated they witnessed another employee engage in prohibited actions toward a child, reported to a member of management the following day. Employees, including management, have been retrained on reporting requirements and will report in compliance with 251.04(3)(m).</p>	<p>8.29.25</p>	
<p>2</p> <p><b>251.04(4)(a)2.e. Parent Notification - Inappropriate Child Guidance</b></p> <p>Description: A child was subject to inappropriate child guidance from an employee which was reported to center management by the employee who witnessed it. The incident occurred on 7/29/25 and it was not reported to the parents until 8/4/25.</p>	<p>Staff have been retrained on parent notification as it relates to inappropriate guidance as described in 251.04(4)(a)2.e.</p>	<p>8.29.25</p>	

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3 <b>251.04(8)(a)            Mandated Reporting - Child Abuse &amp; Neglect</b> Description: Employees of the center had reasonable cause to suspect that a child was abused and it was not immediately reported to social services or law enforcement.	The employee who stated they witnessed another employee engage in prohibited actions toward a child, reported to a member of management the following day. Employees, including management, have been retrained on reporting requirements and will report in compliance with 251.04(8)(a).	8.29.25	
4 <b>251.07(2)(e)1.            Prohibited Actions - Corporal Punishment</b> Description: An employee was witnessed placing a child against a wall and forcibly hitting the child in the face with a ball.	The employee has separated from the company. All remaining staff have been retrained on child guidance and the requirement to remain in compliance with 251.07(2)(e)1.	8.29.25	

**NAME - Agency Worker**  
 Katrina Tarantino, Tisha Harrell

Date Issued  
 8/15/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Date Signed

*Michelle Osterman*  
 DCF-F-CFS0294-E (R.06/2011)

8.25.2025