Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
2/20/2025		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Cadence Academy Of Silver Spring	4000589094 / 007 - 2005011

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
N56w16325 Silver Spring Dr Menomonee Fls WI 530515619	262-252-9200	1/29/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(f) **Child Tracking Procedure** Description: Staff in the Toddler A room did not adhere to the center's tracking procedure on 12/30/24. While they were transitioning from the outdoor play space to go inside, name-to-face was not conducted and a child was left behind for approximately three minutes.	Teachers will adhere to the School's tracking procedure and ensure the name to face is conducted correctly.	2/18/25	
2	251.07(4)(d) **Naps Or Rest Periods - Individual Bedding** Description: During the visit on 1/29/25, the children in the Preschool room were napping on cots that did not have a blanket or sheet covering the cot.	Put a cot sheet on every cot before nap time begins.	2/18/25	

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NAME - Agency Worker
Katrina Tarantino, Rhonda Brueggemann

Date Issued
2/6/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Melissa McFarlin

Date Signed
2/18/25