

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Date Correction Plan Due
2/17/2025

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Cadence Academy Preschool Of Oak Creek
Provider Number / Facility ID Number
4000589094 / 001 - 2003293

Address - Facility (Street, City, State, Zip Code)
100 W Marquette Ave Oak Creek WI 531542033
Telephone Number
414-762-0600
Date - Regulation Visit
1/28/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff H who has been employed for more than 30 days does not have documentation of a physical on file. Repeat violation: Previously cited on 7/10/2024, 2/8/2023	Staff set up appointment	3/3/25	
2 251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff D does not have a Registry Certificate on file for the position they hold. Repeat violation: Previously cited on 2/8/2023	Staff updated Registry	1/29/25	

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3 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff E☐s Infant and Child CPR/AED training on file is not by an approved trainer. Repeat violation: Previously cited on 7/10/2024	Staff will attend CPR training on 2/26/25	2/26/25	
4 251.06(2)(a) Potential Source Of Harm On Premises Description: There is a long thin metal wire lying on the ground accessible to children in the school age room. Repeat violation: Previously cited on 12/19/2023, 2/8/2023	Picture hanging system was removed until it can be fully repaired	1/28/25	
5 251.06(2)(b) Electrical Or Hot Surface Protection Description: An outlet outside is not guarded.	Outlet covered was put on outlet	1/28/25	
6 251.07(6)(dm)2. Medical Log - Pages & Entries Description: The pages in two medical log books are not numbered all the way through the book. Repeat violation: Previously cited on 2/8/2023	Pages are all numbered now	1/28/25	

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7 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: There are old medications on premise with outdated authorization from 2022 and 2021. All medications on premises need to have current authorization forms on file. Repeat violation: Previously cited on 7/10/2024	Medication was discarded	1/28/25	
8 251.08(2) Permission & Emergency Information Description: Two children who are transported do not have the required permission and Emergency information on file at the center or in the vehicle they are transported in.	Forms are filled out and in their files	1/28/25	
9 251.08(3)(b) Information In Vehicle - Emergency Information Description: Two children who are transported daily do not have the name, address, and telephone number of the child's health care provider on the vehicle. One child transported daily does not have written consent from the parent for emergency medical treatment on the vehicle.	Forms are fully filled out.	1/28/25	

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10 251.08(3)(c) Information In Vehicle - Route And Stops Description: The center does not have documentation in the center or on the vehicle of their scheduled routes and stops.	Route is now on the bus & left at the center	1/28/25	
11 251.08(4)(c)1. Driver Record - Obtain & Review Description: Staff G and Staff I did not have documentation of an annual driving record for review at the time of the visit.	Staff G & I have a more detailed annual driving record in their file	2/13/25	
12 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: One of four infant and toddler intake forms reviewed was not updated within 3 months. Repeat violation: Previously cited on 7/10/2024, 2/8/2023	Intake form was updated	1/28/25	
13 251.09(3)(a)7. Infant & Toddler - Leftover Milk Or Formula Description: A bottle of milk was not discarded after given.	Retrained staff on what to do with leftover milk	1/28/25	

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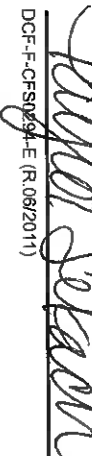
NAME - Agency Worker

Sara Cooney

Date Issued

2/3/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

2/13/2025