

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Date Correction Plan Due
8/16/2024

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Cadence Academy Preschool Of Oak Creek
Provider Number / Facility ID Number
4000589094 / 001 - 2003293

Address - Facility (Street, City, State, Zip Code)
100 W Marquette Ave Oak Creek WI 531542033
Telephone Number
414-762-0600

Date - Regulation Visit
7/10/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(2)(a)1. Staff Record - Personal Information Description: Staff D does not have a name, address, and telephone number of persons to be notified in an emergency on file.	Staff A now has a staff record form on file.	7/12/24	
2 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A and Staff D who have been employed for more than 30 days do not have documentation of a physical. Repeat violation: Previously cited on 2/8/2023	Staff A and Staff D have scheduled a doctor's visit	9/4/24	

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3 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C's documentation of CPR on file is not by an approved provider.	Staff C will be attending an upcoming CRK class	8/28/24	
4 251.05(3)(m) Child Abuse & Neglect - Biennial Training Description: Staff D does not have documentation of Child Abuse and Neglect training.	Staff D completed Child Abuse and Neglect training	7/12/24	
5 251.05(3)(g)3.a. Meal Prep Personnel - Training Description: Staff D does not have the required four hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work.	Staff D will have the 4 hours of training completed by 8/16/24	8/16/24	
6 251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Staff C and Staff D who have been employed for more than a week do not have documentation of an orientation. Repeat violation: Previously cited on 2/8/2023	Orientation was completed and put in Staff C and Staff D's file	7/12/24	

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<p>7 251.06(2)(d) Access To Materials Potentially Harmful To Children</p> <p>Description: In the 2's bathroom there is a cabinet that does not lock that has loose plastic bags and several containers of Clorox wipes. In the Preschool room bathroom there is a cabinet with a lock but the lock was not engaged. In this cabinet are 5 containers of Clorox wipes and disinfectant spray. In the school age room there are two spray bottles of sunscreen in a child's cubby. All of the above items are accessible to children and state <input type="checkbox"/> keep out of reach of children <input type="checkbox"/>.</p> <p>Repeat violation: Previously cited on 2/8/2023</p>	<p>2's Cabinet now has a lock. Preschool room was reminded to keep cabinet locked at all times. Sunscreen was in cubby to be sent home, teachers know they need to be holding on to it when sending home.</p>	<p>7/12/24</p>	
<p>8 251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills</p> <p>Description: The center did not document the monthly fire and tornado drill for June 2024.</p> <p>Repeat violation: Previously cited on 2/8/2023</p>	<p>Will document when monthly drills are happening.</p>	<p>7/12/24</p>	
<p>9 251.06(4)(m)2. Fire Alarms & Smoke Detectors - Testing</p> <p>Description: The center did not document testing of the fire alarm/smoke detectors for June 2024.</p> <p>Repeat violation: Previously cited on 2/8/2023</p>	<p>Will document when testing occurs.</p>	<p>7/12/24</p>	

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10 251.07(5)(a)10. Sharing Information About Food & Other Allergies Description: A child who has a peanut allergy is not listed on the classrooms allergy list.	Allergy list was updated & printed	7/10/24	
11 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Medical log books have not been reviewed in the last 6 months.	Medical log books were reviewed	7/17/24	
12 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: There is no medication authorization form for an inhaler in the school age room.	Authorization form was filled out for inhaler	7/10/24	
13 251.08(4)(b) Driver Orientation - Requirement Description: Staff B, Staff F, Staff G and Staff H do not have a driver orientation within the last year. Repeat violation: Previously cited on 2/8/2023	driver orientation was completed for staff B, F, G & H	7/10/24	

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14 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Two infant and toddler intake forms reviewed in the Toddler 2 room have not been updated in the last 3 months. They were last updated in February 2024. Repeat violation: Previously cited on 2/8/2023	INTAKES WERE REVIEWED AND UPDATED	7/12/24	
15 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: Three bottles for one infant were not labeled with a date. Repeat violation: Previously cited on 2/8/2023	PARENTS WERE REMINDED OF LABELING PROCEDURE	7/10/24	

NAME - Agency Worker
Sara Cooney

Date Issued
7/31/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sara Cooney

Date Signed

8/14/24