

Date Correction Plan Due 7/1/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Cadence Academy Of Oconomowoc		4000589094 / 005 - 2005009	
Address - Facility (Street, City, State, Zip Code) 1060 Oconomowoc Pkwy Oconomowoc WI 530664621		Telephone Number 262-569-9989	Date - Regulation Visit 6/12/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)1. Child Record - Enrollment Information Description: Child #1 did not have documentation of persons authorized to call for / receive child nor did they have emergency contact information listed. Repeat violation: Previously cited on 3/29/2023	Child #1 was given proper forms to complete and update.	6/13/24	
2 251.05(2)(a) Staff Record - Maintenance & Availability Description: A child care provider, brought in from another Cadence program to meet staffing/ratio requirements, did not have a file on site for review (a Registry check shows this provider is assistant teacher qualified).	Staff from other cadence locations will bring current file when helping	6/13/24	

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1060 Oconomowoc Pkwy Oconomowoc WI 530664621		262-569-9989	6/12/2024
Rule/Statute Number	Correction Plan	Expected Completion Date	Verification Date
3 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff F and G do not have documentation of an updated CPR certificate on file for review. Repeat violation: Previously cited on 8/30/2023, 3/29/2023	Staff F and G schedule CPR course.	6/28/24	
4 251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Staff G did not have a fully completed orientation form on file for review.	Staff G will complete orientation form.	6/28/24	

NAME - Agency Worker
 Laura Taylor, Joel Marquez

Date Issued
 6/17/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Handwritten Signature
 6/28/24