

Date Correction Plan Due
5/14/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Cadence Academy Preschool Of New Berlin

4000589094 / 002 - 2003295

Address - Facility (Street, City, State, Zip Code)
5245 S Emmer Dr New Berlin WI 531517363

Telephone Number
262-784-3400

Date - Regulation Visit
4/17/2024

Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(c) Daily Attendance Record - Transportation Description: A child who was transported to school the morning of the visit was missing a time out on the attendance sheet for when the child got off the bus.	Coach drives on proper way to fill out form - check form after each trip.	4/18/2024	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff D who is a lead teacher does not have a Registry Certificate. Repeat violation: Previously cited on 7/13/2023, 11/9/2022	Staff D bring in document needed to get registry. apply for certificate asap.	5/2/2024	

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Cadence Academy Preschool Of New Berlin

4000589094 / 002 - 2003295

Address - Facility (Street, City, State, Zip Code)
5245 S Emmer Dr New Berlin WI 531517363

Telephone Number
262-784-3400

Date - Regulation Visit
4/17/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
--	-----------------	-----------------------------	----------------------

3 251.06(2)(a) Potential Source Of Harm On Premises Description: In the Two Year old room there was a large plastic bag sitting on the floor which contained small plastic bags. Plastic bags are a suffocation hazard. This was removed during the visit.	Ensure teachers follow safety procedures regarding plastic bags	4/17/24	
--	---	---------	--

4 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There is a bag of Sheetrock powder on the bathroom floor in the school age room which states keep out of reach of children.	Removed after visit.	4/17/24	
--	----------------------	---------	--

5 251.08(5)(b) Vehicle Inspection Report Description: One of the two buses used to transport children does not have a current vehicle inspection report. A new inspection was required by February 3, 2024.	Vehicle was picked up for inspection	5/8/24	
--	--------------------------------------	--------	--

6 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: One of the infant and toddler intake forms reviewed has not been updated in the last three months.	Intake form reviewed and signed	4/19/24	
---	---------------------------------	---------	--

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Cadence Academy Preschool Of New Berlin

4000589094 / 002 - 2003295

Address - Facility (Street, City, State, Zip Code)
5245 S Emmer Dr New Berlin WI 531517363

Telephone Number
262-784-3400

Date - Regulation Visit
4/17/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Sara Cooney

Date Issued
4/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Catherine B. Sigg

5/1/2024