

Date Correction Plan Due 1/17/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliances. Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Discovery Days Of Muskego		400589094 / 011 - 2006028	
Address - Facility (Street, City, State, Zip Code) S80w18906 Janesville Rd Muskego WI 53150		Telephone Number 262-679-9100	
Rule/Statute Number Noncompliance Statement		Correction Plan	
1	<p>251.04(6)(a)8.a. Child Record - Physical Exam - Under 2</p> <p>Description: Child #8 does not have an updated physical examination on file as required every 6 months for children under age 2 (last updated 6/23/23).</p> <p>Repeat violation: Previously cited on 8/2/2023</p>	<p>Working with families to update physical examination form.</p>	<p>Date - Regulation Visit 1/3/2024</p> <p>Expected Completion Date 1/31/2024</p> <p>Verification Date</p>
2	<p>251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5</p> <p>Description: Child #1 and 2 do not have an updated physical examination on file as required every 2 years for children over age 2 but under age 5 (last updated 10/28/21 and 9/10/21).</p>	<p>Working with family to update physical examination form.</p>	<p>1/31/2024</p>

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S80w18906 Janesville Rd Muskego WI 53150		262-679-9100	1/3/2024	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	
Verification Date				
3	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A and C do not have documentation of updated biennial child abuse and neglect training on file for review.</p>	Both Staff A and staff C have documentation of updated child abuse and neglect training in their file.	1/17/2024	
4	<p>251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Staff D does not have a completed orientation form on file as the Trainer completed their section but the Staff did not.</p>	Staff D has completed their section orientation form.	1/17/2024	
5	<p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Not all Under 2 Intake forms in the Ladybug room were updated every three months as required. Repeat violation: Previously cited on 8/2/2023, 11/7/2022</p>	All under 2 intake forms were updated. Intake forms will be updated every 3 months. All staff were retrained on updating These forms.	1/5/2024	

NAME - Agency Worker
 Laura Taylor, Joel Marquez

Date Issued
 1/3/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
 1/17/24