Date Correction Plan Due 8/19/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids University		**Provider Number / Facility ID Number** 5000588515 / 002 - 2004382	
Address - Facility (Street, City, State, Zip Code) 1401 W Center St 3 Milwaukee WI 532062639	**Telephone Number** 414-585-0412	**Date - Regulation Visit** 7/21/2026	
	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	251.04(6)(b) **Current, Accurate Daily Attendance Record** Description: Attendance was not accurate on the day of the licensing visit. There were 30 children present in the center but only 29 children signed in.	The attendance was corrected & that child was signed in.	7/21/26	
2	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff D does not have documentation of a completed physical examination within 30 days after Staff D was hired. **This was verified as corrected via email on 8/3/26**	staff completed physical examination	8/3/26	

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3	251.05(2)(a)4.a. **Staff Record - Registry Certificate** Description: The file for Staff C lacked a registry certificate showing Staff C is qualified for the position of a lead teacher.	Staff C Registry account is currently locked. Certificate will be available once updated	Depends upon The Registry's Processing Time.	
4	251.05(2)(a)4.d. **Staff Record - Educational Qualifications** Description: Staff D does not have documentation on file of completing the training requirements for the position as a child care teacher. **This was verified as corrected via email on 8/3/26**	Educational Qualifications were on file and have been submitted	8/3/26	
5	251.05(2)(a)5. **Staff Record - High School Diploma** Description: The file for Staff C and Staff D lacked documentation of a high school diploma or its equivalent. **A high school diploma for Staff C was verified via email on 8/3/26**	High School diploma has been obtained and submitted	8/3/26	
6	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: Staff hours worked are documented but it does not include what room staff is working in when used to meet staff-to-child ratio.	Teachers names were placed on boards of the room their assigned to.	7/27/26	

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7	251.05(3)(gr)3.a. **Meal Prep Personnel - Training** Description: Staff F, identified as the meal prep personnel, does not have documentation of completing the annual 1 hour of training in kitchen sanitation, food handling, and nutrition.	Staff F Training has been completed	8/18/26	
8	251.055(1)(a) **Supervision Of Children** Description: On the day of the licensing visit, sight and sound supervision was not maintained, when 6 children (with 1 child awake) was observed in Room 102 with no childcare worker. And in Room 103, there were 7 children (with 1 child awake) with no childcare worker present.	There were two staff members placed in both rooms during visit.	7/21/26	
9	251.055(1)(f) **Child Tracking Procedure** Description: On the day of the licensing visit, child tracking was not accurate in room 101 when 5 children were present but only 4 children were on the tracking. And in room 102, the child tracking sheet was located outside the classroom.	The 5th kid of Rm 101 tracking was signed off and corrected. Rm 102 tracking was placed inside of Rm.	7/21/26	

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10	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: In the outdoor play space, climbing equipment, swings, and slides over 4 feet tall and within a fall zone of 4 feet beyond the equipment do not have energy absorbing material at least 9 inches deep.	16 yards of mulch has been delivered and spreaded across Playground	7/27/26	
11	251.06(2)(a) **Potential Source Of Harm On Premises** Description: The ladder on the playground was not in good repair. A step is missing causing there to be a large gap. The missing step also left screws exposed.	The children will remain off playground. Picture will be sent over once fixed.	To be Determined	
12	251.06(2)(p)1.b. **Radon - Testing, Current Providers** Description: A radon test was not conducted by the due date of September 1, 2023.	Radon test will be done on 8/8 results will be in 72hrs from 8/8	8/8/26	
13	251.08(2) **Permission & Emergency Information** Description: There is no documentation of a completed permission and emergency information form (transportation permission or child enrollment form) in the vehicle for Child 5.	Transportation form was copied and placed on van.	7/21/26	

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14	251.08(3)(b) **Information In Vehicle - Emergency Information** Description: There is no documentation of a completed permission and emergency information form (transportation permission) for Child 6, 7, and 8 in the child file and in the vehicle.	Transportation form was completed for child 6, 7 and 8 and was placed on van.	7/22/26	
15	251.09(4)(a)5. **Infant & Toddler - Soiled Diapers Disposal** Description: A soiled diaper was not placed in a hands-free container; the diaper was observed sitting on a ledge.	Diaper was disposed inside a hands free container.	7/21/26	
16	251.09(4)(b) **Infant & Toddler - Sinks In Self-Contained Area** Description: The sink located in the infant room was observed being used to wash dishes.	Dishes were removed from sink and sanitized in kitchen	7/21/26	

NAME - Agency Worker
Kristin Lange, Sara Cooney

Date Issued
8/5/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed 8/18/2026