

**ATTACHMENT "B"**

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| <b>Date Correction Plan Due</b><br>10/4/2024 | <b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b> | <b>TO FILE A COMPLAINT CALL</b><br>262-446-7800 |
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center** Little Champs Academy Llc I  
**Provider Number / Facility ID Number** 90005886549 / 001 - 2002034

**Address - Facility (Street, City, State, Zip Code)** 10127 Northwestern Ave Fanksville WI 531269206  
**Telephone Number** 262-884-4226  
**Date - Regulation Visit** 8/30/2024

| Rule/Statute Number | Noncompliance Statement  | Correction Plan   | Expected Completion Date | Verification Date |
|---------------------|--|---|--------------------------|-------------------|
| 1                   | 251.04(3)(k)2.<br><b>Report - Law Enforcement Contact - Traffic</b><br>Description: The center failed to report an accident involving a center owned vehicle.                              | We start in the accident information to the state and going forward will make sure we send it in ASAP if something like this happens again.                         | 10/4/2024                |                   |
| 2                   | 251.05(3)(2)c.<br><b>Child Care Teacher - Entry-Level Experience</b><br>Description: An employee identified as a child care teacher noted she had no early childhood education experience. | We will make sure all of our teachers have enough experience before they are awarded teacher level badge on the WI registry and time served in a child care center. | 10/4/2024                |                   |

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 9000588649 / 001 - 2002034

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| 3<br>251.05(3)(f)3.<br>Child Care Teacher - Entry-Level Training<br>Description: An employee identified as a child care teacher has no documentation of entry level training. | We will make sure all child care teachers have the necessary training for child care teaching going forward before awarding them with teacher status. | 10/4/2024 |  |
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| 4<br>251.05(1)(a)<br>Supervision Of Children<br>Description: Close supervision was not provided to prevent harm when a 5 year old child sustained a broken arm requiring surgery. The child was on a Step 2 slide that was pushed over by another child.<br>Repeat violation: Previously cited on 10/19/2023, 6/12/2023 | We will supervise children up close when using outside equipment to ensure they are using it properly and for per their age level. | 10/4/2024 |  |
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| 5<br>251.05(1)(b)<br>Supervision - Teacher Per Group Of Children<br>Description: On 8/22/24, a group of children outside was not under the supervision of a qualified child care teacher.<br>Repeat violation: Previously cited on 10/19/2023, 7/26/2023 | We will maintain compliance by having a certified teacher with every group of children in our center. | 10/4/2024 |  |
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| 6<br>251.06(11)(b)m)1.<br>Outdoor Play Equipment - Intended Use<br>Description: A Step 2 slide was not being used as intended when school age children were pushing the slide over when other children were on it. | We removed the slide in question and going forward will supervise how our equipment should be used going forward per the age of the child trying to use it. | 10/4/2024 |  |
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Name - Certified Operator / Licensed Center  
 Little Champs Academy Llc I  
 Provider Number / Facility ID Number  
 9000588549 / 001 - 2002034

Address - Facility (Street, City, State, Zip Code)  
 10127 Northwestern Ave Franksville WI 531269206  
 Telephone Number  
 262-864-4226  
 Date - Regulation Visit  
 8/30/2024

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| 7<br>251.06(1)(b)2.<br>Outdoor Play Equipment - Developmental Level, Size<br>Description: A Step 2 slide intended for use by children ages 2 - 5 years old was being used by children over the age of 5 years old.  | WE removed the slide in question and will ensure the children using our equipment are per the age level of the equipment.  | 10/4/2024                |                   |
| 8<br>251.08(5)(a)1.<br>Vehicle Requirements - Registration<br>Description: Documentation of current registration for a white van was not available at the visit. The center was directed to not use the vehicle until I received a copy of the current registration. The white van that was stated to be used 9/3/24 was not registered until later that evening per the receipt. The white van had registration expired in May 2024. Documentation was not sent to DCF of current registration prior the center using the vehicle to transport children. | We submitted the registration for this van and will maintain registrations of all of our vehicles moving forward, keeping the current receipt of registration in the vehicles. | 10/4/2024                |                   |

NAME - Agency Worker  
 Colleen Hanser, Sarah Stormont

Date Issued  
 9/20/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed  
 10/4/2024