DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
1/7/2025		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
B-Unique Learning Center li		2000588352 / 002 - 2002664	
Address - Facility (Street, City, State, Zip Code) 7515 W Burleigh St Milwaukee WI 532101031	**Telephone Number** 414-397-6050	**Date - Regulation Visit** 12/9/2024	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(3)(h) **Report - Change In Room Usage** Description: The licensee failed to report a change in room usage. A room that is used for daily licensed childcare use was observed closed and off-limit during the monitoring visit.	Room is open and ready for usage for Daily activities.	12/10/24	
2	250.04(6)(a)1.g **Child Record - Enrollment Information - Authorized Pickup** Description: The names, addresses, and telephone numbers of persons other than a parent authorized to call for the child, pick up the child, or accept the child who is dropped off was missing for Child #4.	Authorized pickup person was updated and placed inside file for child #4.	12/10/24	

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3	250.04(6)(a)1.h **Child Record - Enrollment Information - Date Of Attendance** Description: The child's first day of attendance at the center was not on file for Child #4.	Child #4 first day of attendance was updated in placed inside file.	12/10/24	
4	250.04(6)(a)4m. **Child Record - Immunization History Compliance** Description: Documentation of Child #4's immunization history was not on file.	Child #4 immunization history has been placed in his file	1/3/25	
5	250.05(2)(a) **Staff File - Staff Record Form** Description: The staff record information was not complete for Staff A.	staff record information for staff A was updated and completed.	12/10/24	
6	250.05(2)(b) **Staff File - Background Check Results** Description: Documentation of a completed background check was not on file for Staff A. Repeat violation: Previously cited on 8/20/2024	A completed backgrand check was done and placed inside staff A's file.	1/1/25	

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7	250.05(2)(c) **Staff File - Days, Hours Worked** Description: Documentation of hours worked were not on file for Staff A and Staff B.	Hours worked for staff A and B was updated and completed.	12/9/24	
8	250.05(2)(f) **Staff File - Continuing Education** Description: Documentation of continuing education was not on file for Staff B.	Continuing education will be completed and placed inside file	2/3/25	
9	250.05(3)(e)1. **Provider Training - Obtain Cpr Certificate** Description: An infant/child CPR/AED certificate was not on file for Staff A.	CPR is Scheduled for staff A and when completed, it will be placed inside her file	1/13/25	
10	250.05(3)(fm) **Biennial Training - Child Abuse & Neglect** Description: Child abuse and neglect training, completed at least every 2 years, was not on file for Staff A, Staff B, and Staff C.	Child abuse and neglect training will be completed and placed inside files for staff A, B, C	1/13/25	

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11 250.05(4)(a) **Staff Orientation - Documentation** Description: Documentation of a completed staff orientation was not on file for Staff A.	staff orientation was completed and placed inside staff A file.	12/10/24	
12 250.06(11)(b)4. **Outdoor Play Space - Enclosure** Description: A gap of more than 4 inches was observed in the permanent enclosure. Repeat violation: Previously cited on 11/21/2023	fence petels will be replaced to caver up gaps.	3/3/25	
13 250.06(2)(k) **Deteriorating Or Toxic Paint** Description: Flacking paint was observed on a neighboring wall that was accessible to the outdoor play space.	Flacking paint will be remated on neighboring wall.	3/3/25	
14 250.06(2)(m) **Premises - Condition & Repair** Description: Litter was observed in the outdoor play space.	Litter has been picked up.	12/9/24	

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15 250.06(3)(b) **Emergency Plans - Practice** Description: Documentation of the monthly fire and tornado drills were not on file for Jan. - Nov. 2024.	Emergency plans will be recorded every Month and Placed. on Parent information board.	01/1/25	
16 250.06(4)(a)3. **Smoke Detectors - Testing** Description: A record of the monthly smoke detector test was not on file for Jan. - Nov. 2024.	A Record of the Monthly smoke detector will be recorded every month and posted on information board.	1/1/25	
17 250.06(7)(a)1. **Exits - Unobstructed** Description: The back hallway that lead to the backdoor exit was observed obstructed by a bag of garbage.	Bag by the backdoor was remaved.	12/10/24	
18 250.07(6)(b)2. **Medical Log Book - Pages And Entries** Description: A page in the medical log book was detached from all of the other pages.	Medical Log Book has been replaced.	1/1/25	

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Date Issued
12/20/2024

NAME - Agency Worker
Crescenia Sabree

Date Signed
1/6/25

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Marquetta McCullough