

Date Correction Plan Due
6/30/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(F), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center C.A.R.E. Childcare Center **Provider Number / Facility ID Number** 5000588085 / 001 - 2001644

Address - Facility (Street, City, State, Zip Code) 5629 N 91st St Milwaukee WI 532252701 **Telephone Number** 414-536-5437 **Date - Regulation Visit** 6/11/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(6)(a)6. Child Record - Health History Description: The health history information on file for Child 3 does not have the appropriate box marked to indicate any medical conditions.</p>	<p>The health history form for Child 3 will be reviewed and updated. This form will be completed with the appropriate boxes marked and signed by the parent again</p>	<p>06/12/2025</p>	
<p>2 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff hours are documented by a punch in/punch out system but staff are not consistently documenting hours when used to meet staff-to-child ratio. On 6/10/25, staff signed into the Under The Sea 2 room but did not sign out.</p>	<p>All staff will be retrained on clocking in/out procedures by 6/12/2025. Daily monitoring logs will be implemented to verify accurate timekeeping moving forward.</p>	<p>6/12/2025</p>	

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<p>3 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C has a CPR certificate on file but the course is not from a department approved provider. Repeat violation: Previously cited on 6/24/2024</p>	<p>All though Staff C have a CPR Certification card on file. It was not an approved site to cpr. will be enrolled in a CPR course from a department-approved provider. Upon completion, the valid certificate will be placed in their file.</p>	6/24/2025	
<p>4 251.055(1)(f) Child Tracking Procedure Description: The center's tracking procedures were not followed when on 6/11/25, 6 children were in attendance in the 2cs room but 5 children were marked in on the tracking record.**This was corrected during the visit** Repeat violation: Previously cited on 6/24/2024</p>	<p>Note: Issue was corrected during the visit. All staff will receive refresher training on the importance of accurate child tracking. A daily double-check system will be implemented to ensure attendance records match actual headcounts.</p>	6/11/2025	
<p>5 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Windex, Lysol, multipurpose cleaner, and plastic bags were observed in an unlocked cabinet under the sink in the 2cs room.</p>	<p>All hazardous materials and plastic bags have been removed from the unlocked cabinet. A childproof lock has been installed, and all staff have been reminded to store all harmful materials in locked storage areas only</p>	6/11/2025	

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<p>6</p> <p>251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements</p> <p>Description: USDA minimum meal requirements are not always met when Pop-tarts and cheese balls are served as a component for breakfast and snack.</p>	<p>Correction Plan: Menus will be revised to meet USDA guidelines. Staff will be retrained on approved meal components, and weekly meal audits will be implemented.</p>	6/11/2025	
<p>7</p> <p>251.07(6)(f)1.a. Medication Administration - Parent Authorization</p> <p>Description: Medication authorization forms (for prescription ointment cream and children's cough medicine), observed on the premise, does not include a begin and end dates for the medications.</p>	<p>All existing forms will be updated to include required dates. Staff will be trained to review and verify complete forms before accepting medications.</p>	6/11/2025	
<p>8</p> <p>251.07(6)(f)1.b. Medication Administration - Containers & Labeling</p> <p>Description: An inhaler and prescription ointment cream, observed on the premise, are not labeled with the child's name.</p>	<p>All unlabeled medications have been removed until properly labeled. A labeling checklist is now in place before storing any medication on-site.</p>	6/11/2025	

NAME - Agency Worker
Kristin Leforge, Daniel Noel

Date Issued
6/16/2025

SIGNATURE Certified Operator or Designee / Licensee or Designee

Date Signed
6/28/2025